

Minutes of the  
Gasconade County Soil and Water Conservation District  
Regular Board Meeting – USDA Service Center  
314 S. Olive, Owensville, MO 65066-1409  
Thursday, March 10, 2016, 6:30 p.m.

Vice-Chairman Mike Haeffner called the regular board meeting to order at 6:32 p.m. Those present were: Vice-Chairman Mike Haeffner, Treasurer Matthew Estes, Member Debra Nowack, NRCS District Conservationist Melinda Barch, District Specialist I Craig Doerr, and District Specialist III Diana Mayfield. Chairman Dennis Berger and Secretary Matt Herring were absent.

DNR District Coordinator Jake Wilson was also present.

The February minutes were reviewed. Melinda Barch noted a correction in regards to the ECP vs EWP program. Diana Mayfield noted that the change has been already made in the original copy of the minutes. Matthew Estes made the motion to approve the minutes with noted change. Debra Nowack seconded the motion. The motion carried 3-0.

The February Treasurer's Report was reviewed. Diana Mayfield noted that quite a bit of money has been deposited for the Envirothon. Debra Nowack made a motion to approve the treasurer's report as presented. Mike Haeffner seconded the motion. The motion carried 3-0.

Debra Nowack made a motion to approve the timesheets as presented. Mike Haeffner seconded the motion. The motion carried 3-0.

#### **Unfinished Business**

- ❖ The Specialist Re-Testing for Craig Doerr was discussed. He was Board approved to attend via e-mail on 02/08/16 with a vote of 5-0. He has passed 6 of the 7 tests.
- ❖ The Annual Meeting planning was reviewed. It was decided to have the April Board meeting immediately following the Annual Meeting on the 7<sup>th</sup> of April. It was also decided to present the State Women in Ag Award and the National Poster Contest Participation Award. The program assignments were reviewed.
- ❖ The Drill repair for the openers (20) was Board approved via e-mail on 03/01/16, 4-0 (Chairman Dennis Berger did not respond due to vacation.)
- ❖ The printing of the Parks and Soil and Water Brochures was Board approved via e-mail 02/09/16, 5-0.

#### **New Business**

- ❖ Craig Doerr reviewed the fund status with the board, highlighting the conservation contracts that are in the pending column. Craig Doerr and Melinda Barch previewed the requested grazing system for Charles Gerloff. He is addressing 213 graze-able acres, but they are stretched out with large of amounts of woodlands in between. There are some management

concerns as well as costs well exceeding the maximum limits established by DNR and the yearly district limits. It was stressed that the entire system must be in place within 3 years of the first paid contract or the full amount of cost-share received must be refunded. Jake Wilson indicated that they had another similar practice, where it was more advantageous to put in two systems (2 wells). The Board liked this idea and asked that the staff talk with Mr. Gerloff and discuss this option as well as encouraging woodland fencing and smaller paddocks in order to maintain management requirements.

The Operator Authorization forms for Mary R. Bock and Roy T Kinman/Lois Kinman for Ronda Calkins were reviewed. Debra Nowack gave a copy of the form that FSA uses for the definition of an operator. Matthew Estes moved to approve the Operator Forms. Debra Nowack seconded the motion. The motion passed 3-0.

Diana Mayfield then explained the Variance Request for Aaron Bossaller, which would be sent to the Soil & Water Conservation Commission. The cover crop policy states that the following cash crop must be no-tilled. However, Mr. Bossaller has had major flood damage which has caused ridges that need to be smoothed out in order to plant safely. He is requesting to vertically till the fields in order to smooth them down and then plant the crop with a no-till planter. Matthew Estes made the motion to approve the variance request and send it to the Commission for review. Mike Haeffner seconded the motion. The motion carried 3-0. The pictures and letter will be sent to Jake Wilson for preparation to present to the commission. It is unclear, at this time, if a Board representative will be able to attend, as it is the same day as the Central Region Envirothon.

The Board reviewed the time extension requests for:

- Frank Huerner – 062-16-0045, DSP-3.5, Technical – seed count required
- Bill Rapp – 062-16-0033, DWC-1, Weather
- Richard Peth – 062-16-0052, N-472, Waiting on loggers

Matthew Estes moved to approve the time extensions. Debra Nowack seconded the motion. The motion carried 3-0.

The Board reviewed the rest of the cost-share requests and the pre-approvals, as listed, with Craig Doerr. Debra Nowack moved to approve the cost-share requests and pre-approvals as listed below. Matthew Estes seconded the motion. The motion carried 3-0.

#### **New Cooperators**

- None



### Contracts and Conservation Plans

- Steve A Noles, HEL Conservation Plan
- Timber Ridge LLC, HEL Conservation Plan
- Harry Scott Smith, DSL-5, \$333.52, 062-16-0067
- Harry Scott Smith, DSL-44, \$15,004.93, 062-16-0066
  - ✓ **Pre-approvals:**
  - ✓ Gary L/Virginia G Eckelkamp, DSL-44, \$7,857.81, 062-16-0061, and Conservation Plan
  - ✓ Gary L/Virginia G Eckelkamp, DSL-5, \$3,834.30, 062-16-0062
  - ✓ Michael/Sandra/David Bockting, DWP-1, 062-16-0063, and Conservation Plan
  - ✓ Gregory A/Cathryn L Weber, DWC-1, \$10,000, 062-16-0064, and Conservation Plan
  - ✓ Mary Bock Revocable Trust, DSP-3.1, \$5,626.50, 062-16-0065

### Change Orders

- Franklin J Huerner, DSP-3.5, \$1,934.44, 062-16-0045

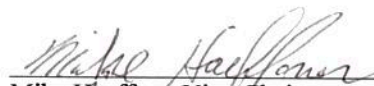
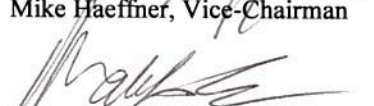
### Contract Payments

- Donald A Klekamp, DSP-3.5, \$1,827.47, 062-16-0047 Approved by Debra Nowack, 02/11/2016
- Larry W. Klekamp, DSP-3.5, \$1,200.48, 062-16-0046 Approved by Debra Nowack, 02/11/2016
- WSB Farms LLC, DSP-3.5, \$1,129.17, 062-16-0049 Approved by Debra Nowack, 02/17/16
- WSB Farms LLC, DSP-3.5, \$977.62, 062-16-0050 Approved by Debra Nowack, 02/17/16
- Richard P/Pamela R Greunke ETAL, DSP-3.5, \$751.78, 062-16-0042 Approved by Debra Nowack, 02/17/16
- David & Ellen Lottmann, DSL-2, \$4,941.83, 062-16-0001 Approved by Debra Nowack, 02/25/16
- Glen C Hollander/Rhonda K Winters, DSP-3.5, \$1,048.93, 062-16-0044 Approved by Debra Nowack, 02/25/16

### Cancellations

- Harry Scott Smith, DSL-5, \$333.52, 062-16-0048 Approved by Matthew Estes, 03/07/16
- Harry Scott Smith, DSL-44, \$15,004.93, 062-16-0043 Approved by Matthew Estes, 03/07/16
- ❖ Melinda Barch presented the NRCS monthly report (see attached). Staff reports were also reviewed.
- ❖ The request from the Gasconade County Head Start for Diana Mayfield to represent them on the Head Start Policy Committee until September 2016 was reviewed. The Board did not feel that this is a part of their mission; however, the staff is encouraged to present "soil & water" programs to the children that are within the scope of the program. Jake Wilson also stated that he did not feel that the commission would support this type of request.

- ❖ The Board was presented with a description of an Area Representative. There were no volunteers for this position.
- ❖ Diana Mayfield informed the Board that she will be on medical leave starting the afternoon of April 20<sup>th</sup>. She will be out between 2 to 6 weeks, depending on healing. Possibilities for getting her specific jobs done during this time were discussed.
- ❖ There is a possibility of having a 4-H Envirothon Team next year. Staff is researching the possibility.
- ❖ Debra Nowack discussed the upcoming "Bridges Opportunity Program", which Gasconade County is going to be a pilot for. This program will involve partners. FSA will be going to training next week and hope to have more information then. Jake Wilson indicated that he had just received the paperwork.
- ❖ Diana Mayfield asked the Board if they would give her permission to attend the next Nutrient/Pest Management Training and the Module 9 training when they are offered. She would like approval now so that when they do become available, the paperwork can be processed without delay. Melinda Barch reminded the Board that just attending the Module 9 training does not make one a Conservation Planner. The applicant will have to produce a Conservation Plan in its entirety. Debra Nowack moved to approve the request. Matthew Estes seconded the motion. The motion carried 3-0.
- ❖ The memorandums were reviewed.
  - Memorandum 2016-016, 2016 Area Meetings. No Board Members will be able to attend. Therefore, staff will attend on their behalf.
  - Memorandum 2016-017, Disaster Declaration FEMA 3374-EM. Jake Wilson explained this Declaration to the Board.
  - Letter 03/08/16, April 22, 2015, Performance Review
- ❖ There was no mail for review.
- ❖ The Board reviewed the calendar of events.
- ❖ Mike Haeffner entertained a motion to adjourn. Matthew Estes so moved. Debra Nowack seconded the motion. All in favor. Meeting adjourned at 8:05 p.m.
- ❖ Next Regular Board Meeting has been rescheduled for Thursday, April 7, 2016, following the Annual Meeting at the Owensville Middle School.

|  |                       |
|--|-----------------------|
| <br>Mike Haeffner, Vice-Chairman | <u>4-7-16</u><br>Date |
| <br>Matthew Estes, Treasurer     | <u>4-7-16</u><br>Date |

By: DIANA  
03/02/16 7:44am

GASCONADE COUNTY SWCD  
Treasurers Report

Page 1

Checking account #: MAIN  
Dates: From 02/01/16 To 02/29/16

| Check/Dep-# | Date | Description | Payee | Amount |
|-------------|------|-------------|-------|--------|
|-------------|------|-------------|-------|--------|

|                               |   |             |
|-------------------------------|---|-------------|
| Checking account: MAIN        | Beginning Checking Account Balance for: Feb | \$32,506.84 |
| Auto bal account #: 00-00-100 |   |             |

|                    |                           |
|--------------------|---------------------------|
| Bank ID: 081512407 | Bank name: Community Bank |
| Acct #: 2001322    | Phone: 573-437-4444       |

Checks

|          |          |                           |              |            |
|----------|----------|---------------------------|--------------|------------|
| 5181     | 02/16/16 | DOERR-PAYROLL 02/16/16    | CRAIG        | \$847.40   |
| 5182     | 02/16/16 | MAYFIELD-PAYROLL 02/16/16 | DIANA        | \$907.79   |
| 5183     | 02/16/16 | STATE ENVIROTHON DONATION | MO Enviro    | \$50.00    |
| 5184     | 02/16/16 | MID MO SOIL CONF-DOERR    | PLATINUM     | \$15.00    |
| 5185     | 02/16/16 | FAMILY CONSERVATION SIGN  | WORLD CLAS   | \$27.50    |
| 5186     | 02/16/16 | ANNUAL MTG/USB            | QUILL        | \$51.97    |
| 51870216 | 02/16/16 | MCHCP W/H PYMT            | MCHCP        | \$679.04   |
| 5189     | 02/22/16 | CONTRACTOR'S MTG          | OSAGESWCD    | \$62.50    |
| 5190     | 02/22/16 | PRINTER/ENVIROTHON        | STAPLES      | \$35.93    |
| 5191     | 02/22/16 | PARKS TAX BROCHURES       | MOVOCATION   | \$255.00   |
| 5192     | 02/22/16 | AFLAC W/H PYMT            | AFLAC        | \$146.52   |
| 5187     | 02/26/16 | DOERR-PAYROLL 02/26/16    | CRAIG        | \$847.40   |
| 5188     | 02/26/16 | MAYFIELD-PAYROLL 02/26/16 | DIANA        | \$907.79   |
| 9415188  | 02/26/16 | 941 FEB 2016              | EFTPS        | \$1,012.32 |
|          |          |                           | Total Checks | \$5,846.16 |

Deposits

|              |          |                          |            |         |
|--------------|----------|--------------------------|------------|---------|
| 413          | 02/02/16 | ENVIROTHON/CASH RECEIPTS | (\$445.00) | Deposit |
| BI01312016   | 02/02/16 | BANK INTEREST            | (\$3.93)   | Deposit |
| CR021616     | 02/16/16 | ENVIROTHON/DONATIONS     | (\$200.00) | Deposit |
| ENVI02162016 | 02/16/16 | ENVIROTHON REGISTRATIONS | (\$150.00) | Deposit |
| CR02252016   | 02/26/16 | CASH RECEIPTS            | (\$105.00) | Deposit |
|              |          | Total Deposits           | (\$903.93) |         |

Total Deposits less Checks for the month: \$4,942.23

Ending Checkbook Balance: Feb \$27,564.61

-----End of report-----

By: DIANA  
03/02/16 7:45am

GASCONADE COUNTY SWCD  
Treasurers Report

Page 1

Checking account #: 130  
Dates: From 02/01/16 To 02/29/16

| Check/Dep-# | Date | Description | Payee | Amount |
|-------------|------|-------------|-------|--------|
|-------------|------|-------------|-------|--------|

|                               |  |   |  |             |
|-------------------------------|--|---|--|-------------|
| Checking account: 130         |  | Beginning Checking Account Balance for: Feb |  | \$10,061.54 |
| Auto bal account #: 00-00-130 |  |   |  |             |

|                |   |
|----------------|---|
| Bank ID:       | Bank name: Community Bank of Owensville |
| Acct #: 104503 | Phone: 5734374444                       |

Checks

Total Checks \$0.00

Deposits

Total Deposits \$0.00

Total Deposits less Checks for the month: \$0.00

Ending Checkbook Balance: Feb **\$10,061.54**

By: DIANA  
03/02/16 7:45am

GASCONADE COUNTY SWCD  
Treasurers Report

Page 1

Checking account #: 110  
Dates: From 02/01/16 To 02/29/16

| Check/Dep-# | Date | Description | Payee | Amount |
|-------------|------|-------------|-------|--------|
|-------------|------|-------------|-------|--------|

|                               |  |   |  |            |
|-------------------------------|--|---|--|------------|
| Checking account: 110         |  | Beginning Checking Account Balance for: Feb |  | \$4,065.14 |
| Auto bal account #: 00-00-110 |  |   |  |            |

|                    |                           |
|--------------------|---------------------------|
| Bank ID: 081512407 | Bank name: COMMUNITY BANK |
| Acct #: 248584     | Phone:                    |

Checks

Total Checks \$0.00

Deposits

Total Deposits \$0.00

Total Deposits less Checks for the month: \$0.00

Ending Checkbook Balance: Feb **\$4,065.14**

By: DIANA  
03/02/16 7:45am

GASCONADE COUNTY SWCD  
District Quarterly Report

Page 1

Reporting period: 02/01/16 to 02/29/16

Starting account: First Ending account: Last

Details are not shown

Print zero dollar accounts: No

Fund: 01 Local Funds

| Account-# | Description                    | Beg-Bal       | Tot-Debit | Tot-Credit | End-Bal       |
|-----------|--------------------------------|---------------|-----------|------------|---------------|
| 1-00-300  | BEGINNING FUND BALANCE         | (\$17,235.91) | \$0.00    | \$0.00     | (\$17,235.91) |
| 01-00-400 | INTEREST EARNED ON CHECKING    | (\$18.64)     | \$0.00    | (\$3.93)   | (\$22.57)     |
| 01-00-401 | INTEREST ON CD                 | (\$26.49)     | \$0.00    | \$0.00     | (\$26.49)     |
| 01-00-404 | COUNTY COMMISSION              | (\$2,325.00)  | \$0.00    | \$0.00     | (\$2,325.00)  |
| 01-00-406 | DONATIONS FIELD DAYS           | (\$195.00)    | \$0.00    | \$0.00     | (\$195.00)    |
| 01-00-408 | SAVINGS DEPOSITS               | (\$4.07)      | \$0.00    | \$0.00     | (\$4.07)      |
| 01-00-410 | FUND RAISER                    | \$0.00        | \$0.00    | (\$55.00)  | (\$55.00)     |
| 01-00-415 | SALE OF GOODS-PLAT BOOKS       | (\$425.00)    | \$0.00    | (\$75.00)  | (\$500.00)    |
| 01-00-430 | ATV EQUIPMENT RENTAL           | \$0.00        | \$0.00    | (\$20.00)  | (\$20.00)     |
| 01-00-431 | ROTOWIPER RENTAL               | (\$50.00)     | \$0.00    | \$0.00     | (\$50.00)     |
| 01-00-432 | JOHN DEERE DRILL RENTAL        | (\$3,462.50)  | \$0.00    | \$0.00     | (\$3,462.50)  |
| 01-00-433 | GREAT PLAINS DRILL RENTAL      | (\$3,099.00)  | \$0.00    | \$0.00     | (\$3,099.00)  |
| 01-00-435 | BURN EQUIPMENT RENTAL          | (\$10.00)     | \$0.00    | \$0.00     | (\$10.00)     |
| 01-00-504 | DISTRICT MANAGER RETIREMENT    | \$22.74       | \$0.00    | \$0.00     | \$22.74       |
| 01-00-515 | MANAGERS GROSS SALARY - DIANA  | \$696.00      | \$0.00    | \$0.00     | \$696.00      |
| 01-00-518 | TECHNICIAN SALARY - KORY       | \$37.24       | \$0.00    | \$0.00     | \$37.24       |
| 01-00-526 | District Portion Health -Techn | \$34.22       | \$0.00    | \$0.00     | \$34.22       |
| 01-00-536 | DISTRICT PORTION HEALTH INS MA | \$238.99      | \$68.04   | (\$34.37)  | \$272.66      |
| 01-00-540 | EMPLOYEE TRAVEL-MGMT           | \$126.28      | \$0.00    | \$0.00     | \$126.28      |
| 01-00-545 | SUPERVISOR TRAVEL              | \$456.24      | \$0.00    | \$0.00     | \$456.24      |
| 01-00-547 | BOARD MEETINGS                 | \$267.76      | \$0.00    | \$0.00     | \$267.76      |
| 01-00-556 | PLAT BOOKS                     | \$400.00      | \$0.00    | \$0.00     | \$400.00      |
| 01-00-573 | EMPLOYEE TRAVEL - DOERR        | \$99.98       | \$0.00    | \$0.00     | \$99.98       |
| 01-00-631 | DRILL INSURANCE                | \$593.38      | \$0.00    | \$0.00     | \$593.38      |
| 01-00-632 | JOHN DEERE DRILL REPAIR        | \$989.25      | \$0.00    | \$0.00     | \$989.25      |
| 01-00-633 | GREAT PLAINS DRILL REPAIR      | \$888.89      | \$0.00    | \$0.00     | \$888.89      |
| 01-00-635 | JOHN DEERE MAINTENANCE         | \$600.00      | \$0.00    | \$0.00     | \$600.00      |
| 01-00-638 | ROTOWIPER REPAIR               | \$89.80       | \$0.00    | \$0.00     | \$89.80       |
| 01-00-650 | 1099 MISC                      | \$4.15        | \$0.00    | \$0.00     | \$4.15        |
| 01-00-770 | INFORMATION/EDUCATION EXPENSES | \$38.00       | \$0.00    | \$0.00     | \$38.00       |
| 01-00-830 | ANNUAL MEETING                 | \$560.40      | \$0.00    | \$0.00     | \$560.40      |
| 01-00-850 | TECHNICAL SUPPLIES             | \$95.86       | \$0.00    | \$0.00     | \$95.86       |
| 01-00-902 | Assessor Website               | \$100.00      | \$0.00    | \$0.00     | \$100.00      |

Summary Page:

Beginning Balance: (\$20,512.43)

Total Income: (\$153.93)

Total Expenses: \$33.67

Funds Remaining: (\$20,632.69)



## MAYFIELD, DIANA M

62 - GASCONADE SWCD  
314 SOUTH OLIVE  
OWENSVILLE, MO 65066  
(573)437-3478 EXT: 3

Time Period Ending: 02/01/2016 11:30:00 AM

Status: Pending Board Approval

| Week 1   | Mon  | Tue      | Wed      | Thu      | Fri      | Sat  | Sun  | Mon      |       |
|--|------|----------|----------|----------|----------|------|------|----------|-------|
| Line Item                                      | 18   | 19       | 20       | 21       | 22       | 23   | 24   | 25       | Total |
| Start Time                                     |      | 07:00 AM | 07:00 AM | 07:00 AM | 07:00 AM |      |      | 07:00 AM |       |
| Stop Time                                      |      | 04:30 PM | 04:30 PM | 04:30 PM | 03:30 PM |      |      | 12:00 PM |       |
| ANNUAL LEAVE                                   | 0:00 | 1:00     | 0:00     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00     | 1:00  |
| HOLIDAY  | 0:00 | 8:00     | 0:00     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00     | 8:00  |
| WORK - ACCOUNTING                              | 0:00 | 0:00     | 1:45     | 0:00     | 0:00     | 0:00 | 0:00 | 0:30     | 2:15  |
| WORK - BOARD MEETING                           | 0:00 | 0:00     | 0:00     | 0:00     | 0:00     | 0:00 | 0:00 | 2:00     | 2:00  |
| WORK - COST-SHARE ADMINISTRATION               | 0:00 | 0:00     | 0:30     | 2:15     | 1:00     | 0:00 | 0:00 | 0:00     | 3:45  |
| WORK - LANDOWNER PROGRAM AWARENESS             | 0:00 | 0:00     | 0:00     | 0:45     | 0:30     | 0:00 | 0:00 | 0:30     | 1:45  |
| WORK - OFFICE ADMINISTRATION                   | 0:00 | 0:00     | 3:45     | 2:15     | 2:00     | 0:00 | 0:00 | 1:00     | 9:00  |
| WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES | 0:00 | 0:00     | 2:00     | 3:15     | 4:00     | 0:00 | 0:00 | 0:30     | 9:45  |
| WORK - USDA ADMINISTRATIVE ASSISTANCE          | 0:00 | 0:00     | 1:00     | 0:30     | 0:30     | 0:00 | 0:00 | 0:30     | 2:30  |
| Total  | 0:00 | 9:00     | 9:00     | 9:00     | 8:00     | 0:00 | 0:00 | 5:00     | 40:00 |

## MAYFIELD, DIANA M

62 - GASCONADE SWCD  
314 SOUTH OLIVE  
OWENSVILLE, MO 65066  
(573)437-3478 EXT: 3

Time Period Ending: 02/01/2016 11:30:00 AM

Status: Pending Board Approval

| Week 2   | Mon      | Tue      | Wed      | Thu      | Fri      | Sat  | Sun  | Mon  |       |
|--|----------|----------|----------|----------|----------|------|------|------|-------|
| Line Item                                      | 25       | 26       | 27       | 28       | 29       | 30   | 31   | 1    | Total |
| Start Time                                     | 12:30 PM | 07:00 AM | 07:00 AM | 07:00 AM | 07:00 AM |      |      |      |       |
| Stop Time                                      | 04:30 PM | 04:30 PM | 04:30 PM | 04:30 PM | 04:45 PM |      |      |      |       |
| WORK - ACCOUNTING                              | 1:00     | 1:00     | 1:00     | 0:30     | 0:00     | 0:00 | 0:00 | 0:00 | 3:30  |
| WORK - BOARD MEETING                           | 0:00     | 2:00     | 1:00     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00 | 3:00  |
| WORK - COST-SHARE ADMINISTRATION               | 1:00     | 0:30     | 0:00     | 1:30     | 2:45     | 0:00 | 0:00 | 0:00 | 5:45  |
| WORK - EQUIPMENT RENTAL                        | 0:00     | 0:00     | 0:00     | 0:30     | 0:00     | 0:00 | 0:00 | 0:00 | 0:30  |
| WORK - LANDOWNER PROGRAM AWARENESS             | 0:00     | 0:00     | 0:00     | 0:00     | 1:00     | 0:00 | 0:00 | 0:00 | 1:00  |
| WORK - OFFICE ADMINISTRATION                   | 1:00     | 2:30     | 1:00     | 4:00     | 1:30     | 0:00 | 0:00 | 0:00 | 10:00 |
| WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES | 1:00     | 2:00     | 6:00     | 2:00     | 3:00     | 0:00 | 0:00 | 0:00 | 14:00 |
| WORK - USDA ADMINISTRATIVE ASSISTANCE          | 0:00     | 1:00     | 0:00     | 0:30     | 1:00     | 0:00 | 0:00 | 0:00 | 2:30  |
| Total  | 4:00     | 9:00     | 9:00     | 9:00     | 9:15     | 0:00 | 0:00 | 0:00 | 40:15 |

ANNUAL LEAVE  
HOLIDAY  
WORK - COST-SHARE  
ADMINISTRATION  
WORK - LANDOWNER  
PROGRAM AWARENESS  
WORK - PUBLIC  
INFORMATION/EDUCATION  
ACTIVITIES  
WORK - USDA  
ADMINISTRATIVE  
ASSISTANCE

Holiday  
Martin Luther King Day  
Homeyer, Klekamp, Research, Diekmann, UPLOADS  
Ridder, Hall, Weber, Aubuchon, Patty 4:30  
Envirothon, newsletter, webpages  
HEL/Mailings, CSP

## MAYFIELD, DIANA M

62 - GASCONADE SWCD  
314 SOUTH OLIVE  
OWENSVILLE, MO 65066  
(573)437-3478 EXT: 3

Time Period Ending: 02/01/2016 11:30:00 AM

Status: Pending Board Approval

Earned This Pay Period:

Annual Leave Accrued: 8:00

Compensation Time Accrued: 0:22

Sick Leave Accrued: 4:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 176:45

Compensation Time Balance: 0:02

Sick Leave Balance: 476:00

Military Leave Balance: 0:00

Pay Rate: \$15.15

Employee Signature:

Date: 2/2/16

Board Member Signature:

Date: 2-2-16

## MAYFIELD, DIANA M

62 - GASCONADE SWCD  
314 SOUTH OLIVE  
OWENSVILLE, MO 65066  
(573)437-3478 EXT: 3

Time Period Ending: 02/15/2016 11:30:00 AM

Status: Pending Board Approval

| Week 1   | Mon  | Tue      | Wed      | Thu      | Fri      | Sat  | Sun  | Mon      |       |
|--|------|----------|----------|----------|----------|------|------|----------|-------|
| Line Item                                      | 1    | 2        | 3        | 4        | 5        | 6    | 7    | 8        | Total |
| Start Time                                     |      | 07:00 AM | 07:00 AM | 07:00 AM | 07:00 AM |      |      | 07:00 AM |       |
| Stop Time                                      |      | 08:30 PM | 04:30 PM | 04:30 PM | 03:30 PM |      |      | 12:00 PM |       |
| ANNUAL LEAVE                                   | 0:00 | 0:00     | 2:00     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00     | 2:00  |
| WORK - ACCOUNTING                              | 0:00 | 1:00     | 0:00     | 0:30     | 0:00     | 0:00 | 0:00 | 0:00     | 1:30  |
| WORK - BOARD MEETING                           | 0:00 | 2:30     | 0:00     | 0:00     | 0:00     | 0:00 | 0:00 | 2:00     | 4:30  |
| WORK - COST-SHARE ADMINISTRATION               | 0:00 | 2:00     | 0:00     | 2:00     | 2:30     | 0:00 | 0:00 | 0:30     | 7:00  |
| WORK - LANDOWNER PROGRAM AWARENESS             | 0:00 | 0:15     | 0:00     | 0:30     | 0:00     | 0:00 | 0:00 | 0:00     | 0:45  |
| WORK - MEETINGS                                | 0:00 | 0:00     | 5:00     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00     | 5:00  |
| WORK - OFFICE ADMINISTRATION                   | 0:00 | 2:15     | 0:00     | 1:00     | 1:45     | 0:00 | 0:00 | 1:45     | 6:45  |
| WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES | 0:00 | 2:30     | 0:00     | 4:00     | 3:30     | 0:00 | 0:00 | 0:30     | 10:30 |
| WORK - USDA ADMINISTRATIVE ASSISTANCE          | 0:00 | 0:30     | 0:00     | 1:00     | 0:15     | 0:00 | 0:00 | 0:15     | 2:00  |
| Total  | 0:00 | 11:00    | 7:00     | 9:00     | 8:00     | 0:00 | 0:00 | 5:00     | 40:00 |

## MAYFIELD, DIANA M

62 - GASCONADE SWCD  
314 SOUTH OLIVE  
OWENSVILLE, MO 65066  
(573)437-3478 EXT: 3

Time Period Ending: 02/15/2016 11:30:00 AM

Status: Pending Board Approval

| Week 2   | Mon      | Tue      | Wed      | Thu      | Fri      | Sat  | Sun  | Mon  |       |
|--|----------|----------|----------|----------|----------|------|------|------|-------|
| Line Item                                      | 8        | 9        | 10       | 11       | 12       | 13   | 14   | 15   | Total |
| Start Time                                     | 12:30 PM | 07:00 AM | 07:00 AM | 07:00 AM | 07:00 AM |      |      |      |       |
| Stop Time                                      | 04:30 PM | 04:30 PM | 04:30 PM | 04:30 PM | 04:30 PM |      |      |      |       |
| ANNUAL LEAVE                                   | 0:00     | 0:00     | 0:00     | 0:00     | 1:00     | 0:00 | 0:00 | 0:00 | 1:00  |
| HOLIDAY  | 0:00     | 0:00     | 0:00     | 0:00     | 8:00     | 0:00 | 0:00 | 0:00 | 8:00  |
| WQ10 - TECHNICAL                               | 0:00     | 2:30     | 0:00     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00 | 2:30  |
| WORK - COST-SHARE ADMINISTRATION               | 0:30     | 1:30     | 1:30     | 2:00     | 0:00     | 0:00 | 0:00 | 0:00 | 5:30  |
| WORK - MEETINGS                                | 0:00     | 2:00     | 0:00     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00 | 2:00  |
| WORK - OFFICE ADMINISTRATION                   | 1:15     | 1:15     | 1:00     | 2:15     | 0:00     | 0:00 | 0:00 | 0:00 | 5:45  |
| WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES | 0:00     | 1:00     | 6:00     | 1:15     | 0:00     | 0:00 | 0:00 | 0:00 | 8:15  |
| WORK - USDA ADMINISTRATIVE ASSISTANCE          | 2:15     | 0:45     | 0:30     | 3:30     | 0:00     | 0:00 | 0:00 | 0:00 | 7:00  |
| Total  | 4:00     | 9:00     | 9:00     | 9:00     | 9:00     | 0:00 | 0:00 | 0:00 | 40:00 |

HOLIDAY George Washington's BD Holiday  
WQ10 - TECHNICAL Field visit-Schreit  
WORK - BOARD MEETING Minutes  
WORK - COST-SHARE ADMINISTRATION Diekmann, Hollander, Smith, Jost, Hesemann, Greunke, Klekamp  
WORK - LANDOWNER PROGRAM AWARENESS Hollander, Nilges  
WORK - MEETINGS Envirothon Mtg, OMG-WIA  
WORK - OFFICE ADMINISTRATION Job Shadow  
WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES Annual Mtg, poster contest, Envirothon  
WORK - USDA ADMINISTRATIVE ASSISTANCE Loeb, filing, Actual cost data, Huebner

## MAYFIELD, DIANA M

62 - GASCONADE SWCD  
314 SOUTH OLIVE  
OWENSVILLE, MO 65066  
(573)437-3478 EXT: 3

Time Period Ending: 02/15/2016 11:30:00 AM

Status: Pending Board Approval

Earned This Pay Period:

Annual Leave Accrued: 8:00

Compensation Time Accrued: 0:00

Sick Leave Accrued: 4:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 183:45

Compensation Time Balance: 0:25

Pay Rate: \$15.15

Sick Leave Balance: 480:00

Military Leave Balance: 0:00

Employee Signature: Diana MayfieldDate: 2/16/16Board Member Signature: [Signature]Date: 2/16/16

Time Period Ending: 02/29/2016 11:30:00 AM

Status: Pending Board Approval

| Week 1   | Mon  | Tue      | Wed      | Thu      | Fri      | Sat  | Sun  | Mon      |       |
|--|------|----------|----------|----------|----------|------|------|----------|-------|
| Line Item                                      | 15   | 16       | 17       | 18       | 19       | 20   | 21   | 22       | Total |
| Start Time                                     |      | 07:00 AM | 07:00 AM | 07:00 AM | 07:00 AM |      |      | 07:00 AM |       |
| Stop Time                                      |      | 04:30 PM | 04:30 PM | 04:30 PM | 03:30 PM |      |      | 12:00 PM |       |
| SICK LEAVE                                     | 0:00 | 0:00     | 0:00     | 0:00     | 7:30     | 0:00 | 0:00 | 0:00     | 7:30  |
| WORK - ACCOUNTING                              | 0:00 | 2:45     | 0:00     | 1:30     | 0:00     | 0:00 | 0:00 | 0:30     | 4:45  |
| WORK - COST-SHARE ADMINISTRATION               | 0:00 | 2:45     | 1:00     | 2:00     | 0:00     | 0:00 | 0:00 | 1:45     | 7:30  |
| WORK - LANDOWNER PROGRAM AWARENESS             | 0:00 | 0:45     | 0:00     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00     | 0:45  |
| WORK - MEETINGS                                | 0:00 | 0:00     | 6:30     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00     | 6:30  |
| WORK - OFFICE ADMINISTRATION                   | 0:00 | 1:15     | 1:00     | 2:15     | 0:00     | 0:00 | 0:00 | 0:00     | 4:30  |
| WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES | 0:00 | 1:00     | 0:30     | 1:00     | 0:00     | 0:00 | 0:00 | 2:45     | 5:15  |
| WORK - TRAINING                                | 0:00 | 0:00     | 0:00     | 0:45     | 0:00     | 0:00 | 0:00 | 0:00     | 0:45  |
| WORK - USDA ADMINISTRATIVE ASSISTANCE          | 0:00 | 0:30     | 0:30     | 1:30     | 0:00     | 0:00 | 0:00 | 0:00     | 2:30  |
| Total  | 0:00 | 9:00     | 9:30     | 9:00     | 7:30     | 0:00 | 0:00 | 5:00     | 40:00 |

Time Period Ending: 02/29/2016 11:30:00 AM

Status: Pending Board Approval

| Week 2   | Mon      | Tue      | Wed      | Thu      | Fri      | Sat  | Sun  | Mon      |       |
|--|----------|----------|----------|----------|----------|------|------|----------|-------|
| Line Item                                      | 22       | 23       | 24       | 25       | 26       | 27   | 28   | 29       | Total |
| Start Time                                     | 12:30 PM | 07:00 AM | 07:00 AM | 07:00 AM | 12:30 PM |      |      | 07:00 AM |       |
| Stop Time                                      | 04:30 PM | 04:30 PM | 04:30 PM | 04:30 PM | 04:30 PM |      |      | 12:00 PM |       |
| SICK LEAVE                                     | 0:00     | 0:00     | 0:00     | 0:00     | 0:15     | 0:00 | 0:00 | 0:00     | 0:15  |
| WORK - ACCOUNTING                              | 0:00     | 0:00     | 1:00     | 0:30     | 1:00     | 0:00 | 0:00 | 0:00     | 2:30  |
| WORK - COST-SHARE ADMINISTRATION               | 0:30     | 5:00     | 0:30     | 0:30     | 0:00     | 0:00 | 0:00 | 0:00     | 6:30  |
| WORK - EQUIPMENT RENTAL                        | 0:30     | 0:00     | 0:00     | 0:00     | 0:00     | 0:00 | 0:00 | 0:15     | 0:45  |
| WORK - LANDOWNER PROGRAM AWARENESS             | 0:00     | 0:00     | 1:00     | 1:30     | 0:00     | 0:00 | 0:00 | 0:00     | 2:30  |
| WORK - MEETINGS                                | 0:00     | 0:00     | 0:00     | 0:00     | 0:00     | 0:00 | 0:00 | 2:30     | 2:30  |
| WORK - OFFICE ADMINISTRATION                   | 0:00     | 1:00     | 1:00     | 2:00     | 0:00     | 0:00 | 0:00 | 0:45     | 4:45  |
| WORK - PUBLIC INFORMATION/EDUCATION ACTIVITIES | 3:00     | 0:30     | 4:30     | 3:00     | 1:15     | 0:00 | 0:00 | 1:00     | 13:15 |
| WORK - USDA ADMINISTRATIVE ASSISTANCE          | 0:00     | 2:30     | 1:00     | 1:30     | 1:30     | 0:00 | 0:00 | 0:30     | 7:00  |
| Total  | 4:00     | 9:00     | 9:00     | 9:00     | 4:00     | 0:00 | 0:00 | 5:00     | 40:00 |

WORK - COST-SHARE  
ADMINISTRATION  
WORK - LANDOWNER  
PROGRAM AWARENESS  
WORK - MEETINGS  
WORK - PUBLIC  
INFORMATION/EDUCATION  
ACTIVITIES  
WORK - TRAINING  
WORK - USDA  
ADMINISTRATIVE  
ASSISTANCE

Buddemeyer, Greunke, Schneider, Jost, Lottmann, Rapp, Winter

Strueberg, Kramme, Culp;

Contractors mtg-worked through lunch, Forage Beef  
OMG-WIA, Preschool Presentations, Envirothon, Soil/Park BrocSecurity Training - Protecting information  
Mangrum, Loeb, ACD, Hobein, DMS, NRI

Time Period Ending: 02/29/2016 11:30:00 AM

Status: Pending Board Approval

Earned This Pay Period:

Annual Leave Accrued: 8:00

Compensation Time Accrued: 0:00

Sick Leave Accrued: 4:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 188:45

Compensation Time Balance: 0:25

Pay Rate: \$15.15

Sick Leave Balance: 484:00

Military Leave Balance: 0:00

Employee Signature: Diana MayfieldDate: 3-1-16Board Member Signature: [Signature]Date: 3-2-16



Time Period Ending: 02/01/2016 11:30:00 AM

Status: Pending Board Approval

| Week 1                           | Mon      | Tue      | Wed      | Thu      | Fri      | Sat  | Sun  | Mon  |       |
|----------------------------------|----------|----------|----------|----------|----------|------|------|------|-------|
| Line Item                        | 18       | 19       | 20       | 21       | 22       | 23   | 24   | 25   | Total |
| Start Time                       | 12:30 PM | 07:00 AM | 07:00 AM | 07:00 AM | 07:00 AM |      |      |      |       |
| Stop Time                        | 04:30 PM | 04:30 PM | 04:30 PM | 04:30 PM | 04:30 PM |      |      |      |       |
| ANNUAL LEAVE                     | 1:00     | 0:00     | 3:00     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00 | 4:00  |
| HOLIDAY                          | 3:00     | 0:00     | 0:00     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00 | 3:00  |
| DSP 3.1 - TECHNICAL              | 0:00     | 0:00     | 0:00     | 0:00     | 1:30     | 0:00 | 0:00 | 0:00 | 1:30  |
| WORK - COST-SHARE ADMINISTRATION | 0:00     | 0:00     | 2:00     | 7:00     | 1:00     | 0:00 | 0:00 | 0:00 | 10:00 |
| WORK - GENERAL LANDOWNER CONTACT | 0:00     | 1:00     | 0:00     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00 | 1:00  |
| WORK - OFFICE ADMINISTRATION     | 0:00     | 8:00     | 4:00     | 2:00     | 6:30     | 0:00 | 0:00 | 0:00 | 20:30 |
| Total                            | 4:00     | 9:00     | 9:00     | 9:00     | 9:00     | 0:00 | 0:00 | 0:00 | 40:00 |

Board Member Initials: MLEDate: 2-2-16

Page 1 of 2

Time Period Ending: 02/01/2016 11:30:00 AM

Status: Pending Board Approval

| Week 2                           | Mon  | Tue      | Wed      | Thu      | Fri      | Sat  | Sun  | Mon      |       |
|----------------------------------|------|----------|----------|----------|----------|------|------|----------|-------|
| Line Item                        | 25   | 26       | 27       | 28       | 29       | 30   | 31   | 1        | Total |
| Start Time                       |      | 07:00 AM | 07:00 AM | 07:00 AM | 07:00 AM |      |      | 07:00 AM |       |
| Stop Time                        |      | 10:45 AM | 04:30 PM | 04:30 PM | 03:30 PM |      |      | 12:00 PM |       |
| ANNUAL LEAVE                     | 0:00 | 2:00     | 0:00     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00     | 2:00  |
| COMP TIME                        | 0:00 | 3:15     | 0:00     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00     | 3:15  |
| WORK - COST-SHARE ADMINISTRATION | 0:00 | 3:45     | 0:00     | 0:00     | 2:30     | 0:00 | 0:00 | 0:00     | 6:15  |
| WORK - GENERAL LANDOWNER CONTACT | 0:00 | 0:00     | 0:00     | 0:00     | 0:00     | 0:00 | 0:00 | 3:00     | 3:00  |
| WORK - OFFICE ADMINISTRATION     | 0:00 | 0:00     | 1:00     | 0:00     | 5:30     | 0:00 | 0:00 | 2:00     | 8:30  |
| WORK - TRAINING                  | 0:00 | 0:00     | 8:00     | 9:00     | 0:00     | 0:00 | 0:00 | 0:00     | 17:00 |
| Total                            | 0:00 | 9:00     | 9:00     | 9:00     | 8:00     | 0:00 | 0:00 | 5:00     | 40:00 |

DSP 3.1 - TECHNICAL  
WORK - TRAININGklekamp  
distric testing

Earned This Pay Period:

Annual Leave Accrued: 4:00

Sick Leave Accrued: 4:00

Compensation Time Accrued: 0:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 21:25

Sick Leave Balance: 11:55

Compensation Time Balance: 3:22

Military Leave Balance: 0:00

Pay Rate: \$13.13

Employee Signature: [Signature]Date: 2-1-16Board Member Signature: [Signature]Date: 2-2-16

DOERR, CRAIG A

Time Period Ending: 02/15/2016 11:30:00 AM

Status: Pending Board Approval

62 - GASCONADE SWCD  
314 SOUTH OLIVE  
OWENSVILLE, MO 65066  
(573)437-3478 EXT: 3

| Week 1                           | Mon      | Tue      | Wed      | Thu      | Fri      | Sat  | Sun  | Mon  |       |
|----------------------------------|----------|----------|----------|----------|----------|------|------|------|-------|
| Line Item                        | 1        | 2        | 3        | 4        | 5        | 6    | 7    | 8    | Total |
| Start Time                       | 12:30 PM | 07:00 AM | 07:00 AM | 07:00 AM | 07:00 AM |      |      |      |       |
| Stop Time                        | 04:30 PM | 08:00 PM | 04:30 PM | 04:30 PM | 04:30 PM |      |      |      |       |
| DSL-05 - TECHNICAL               | 0:00     | 0:00     | 7:00     | 1:00     | 0:00     | 0:00 | 0:00 | 0:00 | 8:00  |
| WORK - BOARD MEETING             | 0:00     | 2:00     | 0:00     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00 | 2:00  |
| WORK - COST-SHARE ADMINISTRATION | 0:00     | 2:00     | 0:00     | 4:00     | 7:00     | 0:00 | 0:00 | 0:00 | 13:00 |
| WORK - GENERAL LANDOWNER CONTACT | 1:00     | 0:00     | 0:00     | 1:30     | 0:15     | 0:00 | 0:00 | 0:00 | 2:45  |
| WORK - OFFICE ADMINISTRATION     | 3:00     | 7:00     | 2:00     | 2:30     | 1:45     | 0:00 | 0:00 | 0:00 | 16:15 |
| Total                            | 4:00     | 11:00    | 9:00     | 9:00     | 9:00     | 0:00 | 0:00 | 0:00 | 42:00 |

Board Member Initials: MLK Date: 2-16-16

Page 1 of 2

DOERR, CRAIG A

Time Period Ending: 02/15/2016 11:30:00 AM

Status: Pending Board Approval

62 - GASCONADE SWCD  
314 SOUTH OLIVE  
OWENSVILLE, MO 65066  
(573)437-3478 EXT: 3

| Week 2                           | Mon  | Tue      | Wed      | Thu      | Fri      | Sat  | Sun  | Mon      |       |
|----------------------------------|------|----------|----------|----------|----------|------|------|----------|-------|
| Line Item                        | 8    | 9        | 10       | 11       | 12       | 13   | 14   | 15       | Total |
| Start Time                       |      | 07:00 AM | 07:00 AM | 07:00 AM | 07:00 AM |      |      | 07:00 AM |       |
| Stop Time                        |      | 04:30 PM | 04:30 PM | 03:30 PM | 04:30 PM |      |      | 12:00 PM |       |
| HOLIDAY                          | 0:00 | 0:00     | 0:00     | 0:00     | 0:00     | 0:00 | 0:00 | 5:00     | 5:00  |
| SICK LEAVE                       | 0:00 | 9:00     | 0:00     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00     | 9:00  |
| DSL-05 - TECHNICAL               | 0:00 | 0:00     | 0:00     | 0:00     | 1:30     | 0:00 | 0:00 | 0:00     | 1:30  |
| DWC-01 - TECHNICAL               | 0:00 | 0:00     | 0:00     | 0:00     | 2:30     | 0:00 | 0:00 | 0:00     | 2:30  |
| WORK - COST-SHARE ADMINISTRATION | 0:00 | 0:00     | 5:00     | 4:00     | 2:00     | 0:00 | 0:00 | 0:00     | 11:00 |
| WORK - OFFICE ADMINISTRATION     | 0:00 | 0:00     | 4:00     | 4:00     | 3:00     | 0:00 | 0:00 | 0:00     | 11:00 |
| Total                            | 0:00 | 9:00     | 9:00     | 8:00     | 9:00     | 0:00 | 0:00 | 5:00     | 40:00 |

HOLIDAY  
DWC-01 - TECHNICALGeorge Washingtons birthday  
weber

Earned This Pay Period:

Annual Leave Accrued: 4:00

Sick Leave Accrued: 4:00

Compensation Time Accrued: 3:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 18:25

Sick Leave Balance: 15:55

Compensation Time Balance: 0:07

Military Leave Balance: 0:00

Pay Rate: \$13.13

Employee Signature: Craig DoerrDate: 2-12-16Board Member Signature: Mark WeberDate: 2-16-16

Time Period Ending: 02/29/2016 11:30:00 AM

Status: Pending Board Approval

| Week 1                           | Mon      | Tue      | Wed      | Thu      | Fri      | Sat  | Sun  | Mon  |       |
|----------------------------------|----------|----------|----------|----------|----------|------|------|------|-------|
| Line Item                        | 15       | 16       | 17       | 18       | 19       | 20   | 21   | 22   | Total |
| Start Time                       | 12:30 PM | 07:00 AM | 07:00 AM | 07:00 AM | 07:00 AM |      |      |      |       |
| Stop Time                        | 04:30 PM | 04:30 PM | 04:30 PM | 04:30 PM | 04:30 PM |      |      |      |       |
| ANNUAL LEAVE                     | 1:00     | 9:00     | 0:00     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00 | 10:00 |
| HOLIDAY                          | 3:00     | 0:00     | 0:00     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00 | 3:00  |
| WORK - ACCOUNTING                | 0:00     | 0:00     | 0:00     | 1:00     | 0:00     | 0:00 | 0:00 | 0:00 | 1:00  |
| WORK - COST-SHARE ADMINISTRATION | 0:00     | 0:00     | 0:00     | 2:00     | 0:00     | 0:00 | 0:00 | 0:00 | 2:00  |
| WORK - MEETINGS                  | 0:00     | 0:00     | 6:30     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00 | 6:30  |
| WORK - OFFICE ADMINISTRATION     | 0:00     | 0:00     | 2:30     | 6:00     | 9:00     | 0:00 | 0:00 | 0:00 | 17:30 |
| Total                            | 4:00     | 9:00     | 9:00     | 9:00     | 9:00     | 0:00 | 0:00 | 0:00 | 40:00 |

Board Member Initials: MLK Date: 3-3-16

Page 1 of 2

DOERR, CRAIG A

62 - GASCONADE SWCD  
314 SOUTH OLIVE  
OWENSVILLE, MO 65066  
(573)437-3478 EXT: 3

Time Period Ending: 02/29/2016 11:30:00 AM

Status: Pending Board Approval

| Week 2                       | Mon  | Tue      | Wed      | Thu      | Fri      | Sat  | Sun  | Mon      |       |
|------------------------------|------|----------|----------|----------|----------|------|------|----------|-------|
| Line Item                    | 22   | 23       | 24       | 25       | 26       | 27   | 28   | 29       | Total |
| Start Time                   |      | 07:00 AM | 07:00 AM | 07:00 AM | 07:00 AM |      |      | 07:00 AM |       |
| Stop Time                    |      | 04:30 PM | 04:30 PM | 04:30 PM | 03:30 PM |      |      | 12:00 PM |       |
| ANNUAL LEAVE                 | 0:00 | 0:00     | 0:00     | 1:00     | 0:00     | 0:00 | 0:00 | 0:00     | 1:00  |
| COMP TIME                    | 0:00 | 0:00     | 0:00     | 3:00     | 0:00     | 0:00 | 0:00 | 0:00     | 3:00  |
| SICK LEAVE                   | 0:00 | 0:00     | 0:00     | 0:00     | 2:00     | 0:00 | 0:00 | 5:00     | 7:00  |
| DSL-02 - TECHNICAL           | 0:00 | 1:00     | 0:00     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00     | 1:00  |
| DSP 3.5 - TECHNICAL          | 0:00 | 2:00     | 0:00     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00     | 2:00  |
| WORK - OFFICE ADMINISTRATION | 0:00 | 2:00     | 0:00     | 5:00     | 6:00     | 0:00 | 0:00 | 0:00     | 13:00 |
| WORK - TRAINING              | 0:00 | 4:00     | 9:00     | 0:00     | 0:00     | 0:00 | 0:00 | 0:00     | 13:00 |
| Total                        | 0:00 | 9:00     | 9:00     | 9:00     | 8:00     | 0:00 | 0:00 | 5:00     | 40:00 |

SICK LEAVE  
DSL-02 - TECHNICAL  
DSP 3.5 - TECHNICAL  
WORK - ACCOUNTING  
WORK - MEETINGS  
WORK - TRAINING

dentist apt.  
lottmann  
huerner and winters  
balance checkbook  
contractors meeting  
drive to testing

Earned This Pay Period:

Annual Leave Accrued: 4:00

Sick Leave Accrued: 4:00

Compensation Time Accrued: 0:00

Hours Exceeding Work Schedule: 0:00

Note: Leave balances are as of the last approved timesheet

Annual Leave Balance: 22:25

Sick Leave Balance: 10:55

Compensation Time Balance: 3:07

Military Leave Balance: 0:00

Pay Rate: \$13.13

Employee Signature: [Signature]Date: 3-3-16Board Member Signature: [Signature]Date: 3-3-16



# District Specialist Testing

## ENROLLMENT FORM

Employee Name: Craig Doerr

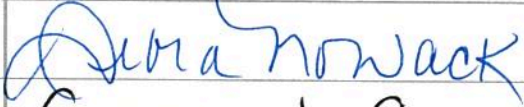
SWCD: Gasconade County SWCD

E-mail: craig.doerr@swcd.mo.gov

Telephone: 573-437-3478 x 3

| Selection                           | Dates                  | Locations          |
|-------------------------------------|------------------------|--------------------|
| <input type="checkbox"/>            | January 20 – 21, 2016  | Macon, MO          |
| <input type="checkbox"/>            | January 27 – 28, 2016  | Jefferson City, MO |
| <input type="checkbox"/>            | February 17 – 18, 2016 | Cape Girardeau, MO |
| <input checked="" type="checkbox"/> | February 23 – 24, 2016 | Springfield, MO    |
| <input type="checkbox"/>            | March 9 – 10, 2016     | St Joseph, MO      |

| Selection                           | Testing                |
|-------------------------------------|------------------------|
| <input checked="" type="checkbox"/> | Conservation Planning  |
| <input checked="" type="checkbox"/> | District Operations    |
| <input type="checkbox"/>            | Soils                  |
| <input checked="" type="checkbox"/> | Financial              |
| <input type="checkbox"/>            | Conservation Practices |
| <input type="checkbox"/>            | MoSWIMS                |
| <input checked="" type="checkbox"/> | Basic Survey           |

|                      |  |
|----------------------|--|
| Name of Supervisor   | Debra Nowack, member   |
| Supervisor Signature |  |
| SWCD                 | Gasconade Co.  |

## Mayfield, Diana

**From:** Susie Haeffner <susha309@hotmail.com>  
**Sent:** Monday, February 08, 2016 7:53 AM  
**To:** Mayfield, Diana  
**Cc:** Debbie Nowack (debgib1972@gmail.com); Debra - Nowack (debra.nowack@mo.usda.gov); Dennis Berger 0 (denbobsplace@hotmail.com); Matthew Estes (ball1@fidmail.com); Matthew Estes (matttestes71@gmail.com); Matthew Herring; Mike Haeffner (mhaeffner@outlook.com)  
**Subject:** Re: Specialist Testing

From Mike H. Yes, retake

Sent from my iPhone

On Feb 8, 2016, at 7:35 AM, Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

Jake has verified that there is no waiting period in which to retake the specialist tests and he recommends that Craig retake them while they are fresh on his mind. He would like to take them in Springfield on February 23 – 24. This would involve travel and a hotel accommodations.

Please respond (reply all) with the Board's desires in this matter.

Thanks.

*Diana Mayfield*

District Specialist II  
Gasconade County SWCD  
314 S. Olive Street  
Owensville, MO 65066  
573-437-3478 ext 3  
FAX 855-842-7890

1

## Mayfield, Diana

**From:** Herring, Matthew <HerringM@missouri.edu>  
**Sent:** Monday, February 08, 2016 8:52 AM  
**To:** Mayfield, Diana; Debbie Nowack (debgib1972@gmail.com); Debra - Nowack (debra.nowack@mo.usda.gov); Dennis Berger 0 (denbobsplace@hotmail.com); Matthew Estes (ball1@fidmail.com); Matthew Estes (matttestes71@gmail.com); Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner  
**Subject:** RE: Specialist Testing

I would agree that Craig should retake again Feb. 23-24.

Matt Herring

**From:** Mayfield, Diana [mailto:diana.mayfield@swcd.mo.gov]  
**Sent:** Monday, February 8, 2016 7:36 AM  
**To:** Debbie Nowack (debgib1972@gmail.com) <debgib1972@gmail.com>; Debra - Nowack (debra.nowack@mo.usda.gov) <debra.nowack@mo.usda.gov>; Dennis Berger 0 (denbobsplace@hotmail.com) <denbobsplace@hotmail.com>; Matthew Estes (ball1@fidmail.com) <ball1@fidmail.com>; Matthew Estes (matttestes71@gmail.com) <matttestes71@gmail.com>; Herring, Matthew <HerringM@missouri.edu>; Mike Haeffner (mhaeffner@outlook.com) <mhaeffner@outlook.com>; Susie Haeffner <susha309@hotmail.com>  
**Subject:** Specialist Testing

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Thanks.

*Diana Mayfield*

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Gasconade County SWCD  
314 S. Olive Street  
Owensville, MO 65066  
573-437-3478 ext 3  
FAX 855-842-7890

1

## Mayfield, Diana

**From:** Matt Estes <matttestes71@gmail.com>  
**Sent:** Monday, February 08, 2016 7:41 AM  
**To:** Mayfield, Diana  
**Subject:** RE: Specialist Testing

If he feels he is ready then go for it. I'm good with it. So YES is my answer when he feels ready.

Sent via the Samsung Galaxy S86 active, an AT&T 4G LTE smartphone

----- Original message -----

**From:** "Mayfield, Diana" <diana.mayfield@swcd.mo.gov>  
**Date:** 2/8/2016 7:35 AM (GMT-06:00)  
**To:** "Debbie Nowack (debgib1972@gmail.com)" <debgib1972@gmail.com>; "Debra - Nowack (debra.nowack@mo.usda.gov)" <debra.nowack@mo.usda.gov>; "Dennis Berger 0 (denbobsplace@hotmail.com)" <denbobsplace@hotmail.com>; "Matthew Estes (ball1@fidmail.com)" <ball1@fidmail.com>; "Matthew Estes (matttestes71@gmail.com)" <matttestes71@gmail.com>; Matthew Herring <HerringM@missouri.edu>; "Mike Haeffner (mhaeffner@outlook.com)" <mhaeffner@outlook.com>; Susie Haeffner <susha309@hotmail.com>  
**Subject:** Specialist Testing

Jake has verified that there is no waiting period in which to retake the specialist tests and he recommends that Craig retake them while they are fresh on his mind. He would like to take them in Springfield on February 23 – 24. This would involve travel and a hotel accommodations.

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*Diana Mayfield*

District Specialist II  
Gasconade County SWCD  
314 S. Olive Street  
Owensville, MO 65066

1

## Mayfield, Diana

**From:** Nowack, Debra - FSA, Owensville, MO <Debra.Nowack@mo.usda.gov>  
**Sent:** Monday, February 08, 2016 8:19 AM  
**To:** Mayfield, Diana; Debbie Nowack (debgib1972@gmail.com); Dennis Berger 0 (denbobsplace@hotmail.com); Matthew Estes (ball1@fidmail.com); Matthew Estes (matttestes71@gmail.com); Matthew Herring; Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner  
**Subject:** RE: Specialist Testing

I agree that Craig should re-take the tests in Springfield, if he is ready to do so.

**Debbie Nowack**

Gasconade County FSA Office  
316 Olive St.  
Owensville, MO 65066  
Phone: 573-437-4131 ext 2  
Fax: 855-849-1532

Alternate e-mail: [moowensvil-fsa@one.usda.gov](mailto:moowensvil-fsa@one.usda.gov)

**From:** Mayfield, Diana [mailto:diana.mayfield@swcd.mo.gov]  
**Sent:** Monday, February 08, 2016 7:36 AM  
**To:** Debbie Nowack (debgib1972@gmail.com) <debgib1972@gmail.com>; Nowack, Debra - FSA, Owensville, MO <Debra.Nowack@mo.usda.gov>; Dennis Berger 0 (denbobsplace@hotmail.com) <denbobsplace@hotmail.com>; Matthew Estes (ball1@fidmail.com) <ball1@fidmail.com>; Matthew Estes (matttestes71@gmail.com) <matttestes71@gmail.com>; Matthew Herring <HerringM@missouri.edu>; Mike Haeffner (mhaeffner@outlook.com) <mhaeffner@outlook.com>; Susie Haeffner <susha309@hotmail.com>  
**Subject:** Specialist Testing

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*Diana Mayfield*

District Specialist II  
Gasconade County SWCD  
314 S. Olive Street  
Owensville, MO 65066  
573-437-3478 ext 3  
FAX 855-842-7890

1

## Mayfield, Diana

---

**From:** Bobbie Berger <denbobsplace@hotmail.com>  
**Sent:** Monday, February 08, 2016 10:53 AM  
**To:** Herring, Matthew  
**Cc:** Mayfield, Diana; Debbie Nowack (debgib1972@gmail.com); Debra - Nowack (debra.nowack@mo.usda.gov); Matthew Estes (ball1@fidmail.com); Matthew Estes (mattestes71@gmail.com); Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner  
**Subject:** Re: Specialist Testing

I agree if he feels he is ready to take them and succeed.

Sent from my iPhone

On Feb 8, 2016, at 9:52 AM, Herring, Matthew <[HerringM@missouri.edu](mailto:HerringM@missouri.edu)> wrote:

I would agree that Craig should retake again Feb. 23-24.

Matt Herring

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**From:** Mayfield, Diana [<mailto:diana.mayfield@swcd.mo.gov>]  
**Sent:** Monday, February 8, 2016 7:36 AM  
**To:** Debbie Nowack ([debgib1972@gmail.com](mailto:debgib1972@gmail.com)) <[debgib1972@gmail.com](mailto:debgib1972@gmail.com)>; Debra - Nowack ([debra.nowack@mo.usda.gov](mailto:debra.nowack@mo.usda.gov)) <[debra.nowack@mo.usda.gov](mailto:debra.nowack@mo.usda.gov)>; Dennis Berger O ([denbobsplace@hotmail.com](mailto:denbobsplace@hotmail.com)) <[denbobsplace@hotmail.com](mailto:denbobsplace@hotmail.com)>; Matthew Estes ([ball1@fidmail.com](mailto:ball1@fidmail.com)) <[ball1@fidmail.com](mailto:ball1@fidmail.com)>; Matthew Estes ([mattestes71@gmail.com](mailto:mattestes71@gmail.com)) <[mattestes71@gmail.com](mailto:mattestes71@gmail.com)>; Herring, Matthew <[HerringM@missouri.edu](mailto:HerringM@missouri.edu)>; Mike Haeffner ([mhaeffner@outlook.com](mailto:mhaeffner@outlook.com)) <[mhaeffner@outlook.com](mailto:mhaeffner@outlook.com)>; Susie Haeffner <[susha309@hotmail.com](mailto:susha309@hotmail.com)>  
**Subject:** Specialist Testing

Jake has verified that there is no waiting period in which to retake the specialist tests and he recommends that Craig retake them while they are fresh on his mind. He would like to take them in Springfield on February 23 – 24. This would involve travel and a hotel accommodations.

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Thanks.

*Diana Mayfield*

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314 S. Olive Street  
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573-437-3478 ext 3  
FAX 855-842-7890





Jeremiah W. (Jay) Nixon, Governor • Sara Parker Pauley, Director

## DEPARTMENT OF NATURAL RESOURCES

[www.dnr.mo.gov](http://www.dnr.mo.gov)

February 25, 2016

Craig Doerr  
Gasconade County Soil and Water  
Conservation District  
316 South Olive Street  
Owensville, MO 65066

Dear Mr. Doerr:

On February 23-24, 2016, test(s) were offered for district employees to meet the Baseline testing requirements. This endeavor is important to the continuing efforts in Missouri to provide consistent customer service to landowners. Lincoln University worked closely with the Natural Resources Conservation Service, University of Missouri Extension and the Soil and Water Conservation Program to develop Baseline tests for staff progression.

Your results are listed below:

| Baseline Tests              | Score |
|-----------------------------|-------|
| Basic Survey                | 87    |
| Conservation Planning       | 70    |
| Conservation Practices      | P     |
| District Operations         | 73    |
| Financial                   | 61    |
| MoSWIMS                     | P     |
| Soils                       | P     |
| P = Previously Taken/Passed |       |

A district employee must score 70 percent or above on at least four tests to meet the Baseline testing requirements. If a score of at least 70 percent on a test was not reached, employees can retake tests as many times as the board approves, to reach the Baseline testing requirements. We are in the process of scheduling additional testing sessions. An email will be sent when testing sessions are confirmed. Please maintain a copy of this letter in your personnel file.

## Office\_Address\_List

3/10/2016

| Donation Confirmed                         | Title        | First Name | Last Name  | Company Name                      |
|--|--------------|------------|------------|-----------------------------------|
|  | ATTN:        | Pat        |            | Stone Hill Winery                 |
|  |              | Sharon     |            | Swiss Meats                       |
|  |              |            |            | Sydenstricker Implement           |
|  |              |            |            | Tri-County Veterinary Clinic      |
|  |              |            |            | Wenwood Farm Winery               |
|  | ATTN:        | Jared      | Nowack     | Gross Insurance                   |
| \$25.00 donation                           |              |            |            | Jost Tire                         |
| \$30 Donation                              |              | Scott      | Renkemeyer | Maries County Bank                |
| \$50 Donation                              | Commissioner | Larry      | Miskel     |                                   |
| 2 - \$25 gift Certificates                 |              |            |            | Bockting Equipment                |
| 24 Hr Stump Grinder Rental                 |              | Matt       | Lenauer    | Pioneer Lumber                    |
| Bird House Gift Basket                     |              |            |            | Legends Bank                      |
| Gift Basket - \$75 value                   |              | Catherine  | Bohnert    | Missouri Department of Ag         |
| 2 Emergency Road Kits                      |              |            |            | FCS Financial                     |
| Handcrafted gardening tools/fertilizer-cal |              |            |            | Creekside Nursery                 |
| Humming Bird Pot/Lottery Tree              | Commissioner | Jerry      | Lairmore   |                                   |
| Sausage & Cheese Basket - Call ahead       |              | Erica      |            | Wurst Haus                        |
| Wine Basket, 2 meal tickets                | ATTN:        | Karen      | Schlottach | White Mule Winery Bed & Breakfast |

# Board of Supervisors

- Dennis Berger  
Chairman
- Mike Haeffner  
Vice-Chairman
- Matthew Estes  
Treasurer
- Debra Nowack  
Member
- Matt Herring  
Secretary

# District Personnel

- Diana Mayfield, Manager  
SWCD District Specialist III
- Craig Doerr, Technician  
SWCD District Specialist I

# NRES & MDC Personnel

- Melinda Barch  
NRCS District Conservationist
- Mark Brandt  
Lead Resource Conservationist
- Megan Ordway  
NRCS Soil Conservationist
- DJ Schroeder  
NRCS Soil Conservation Technician
- Ed Gillmore  
NRCS Soil Conservationist
- Seth Barrioz  
MDC Private Lands Conservationist
- Adam Jones  
MDC Wildlife Management Biologist
- Scott Williams  
MDC Fisheries Biologist
- Aaron Holsapple  
MDC Forester

## Helping People Help the Land

An Equal Opportunity Provider and Employer

The Gasconade County Soil and Water Conservation District Board of Supervisors wishes to express its appreciation for cooperation and assistance of agencies, organizations, and individuals with whom they have worked during the past year - Natural Resources Conservation Service, Farm Service Agency, Department of Natural Resources, University Missouri Extension, Rural Economic and Community Development, Missouri Department of Conservation, the County Commission, Contractors, School Administrators, and others.

# Program

- Registration, Blessing and Dinner  
SILENT AUCTION ENDS AT 7 P.M.  
6:00-7:00 p.m.
- Posting of Colors-Pledge  
Welcome & Introductions  
VFW Post 6133  
Dennis Berger
- Soil, The last Frontier: Helping  
Others Help the Land  
Jacob Bockting
- Parks & Soil and Water Tax  
Renewal  
Dennis Berger
- Poster Contest Awards  
"We All Need Trees"  
Debra Nowack  
Melinda Barch
- Cooperator Family Award  
Matt Herring
- Partnership Award  
Mike Haeffner
- Volunteer Award  
Matthew Estes
- State & National Award  
Recognition  
Dennis Berger

Visit us on the Web!  
[www.swcd.mo.gov/gasconade](http://www.swcd.mo.gov/gasconade)



Subject: Parks and Soils Brochures

We have been looking into getting the Parks and Soil Tax Brochures printed. Sandy Stratman, Maries County Manager, has received a bid from Missouri Vocational Enterprises at a cost of 16 cents each for color print on gloss paper. It will also be folded. If we order over 2500, the price goes down to 12 cents each. Her Board suggested putting our county names and phone numbers on the back of it. Let me know what you think this week, if you would like to be included and how many. We would like to have some available at the Forage & Beef Conference and also another local event this month.

Maries County is ordering 1500 of the Soil brochures. I do feel that we should also print some of the Parks brochures due to the fact that this is a major part in carrying the tax. The four county FOSA is looking to perhaps combine the order.

The bids I got locally are for Office Concepts (\$.60) and Linn Printing (\$.40) for 250 or less and that is not folded.

Please respond (reply all) as soon as possible.

Also, I just received word that we will NOT be charged for the use of the School Commons Area for the Annual Meeting, though we will need to remove all trash to the dumpsters.

**Diana Mayfield**

District Specialist II

Gasconade County SWCD

314 S. Olive Street

Owensville, MO 65066

573-437-3478 ext 3

FAX 855-842-7890

2

**Mayfield, Diana**

**From:** Nowack, Debra - FSA, Owensville, MO <Debra.Nowack@mo.usda.gov>  
**Sent:** Tuesday, February 09, 2016 8:34 AM  
**To:** Mayfield, Diana; 'Matt Estes'; Debbie Nowack (debgib1972@gmail.com); Dennis Berger 0 (denbobsplace@hotmail.com); Matthew Estes (ball1@fidmail.com); Matthew Herring; Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner  
**Subject:** RE: Parks and Soils Brochures

Sounds good to me.

**Debbie Nowack**

Gasconade County FSA Office  
316 Olive St.  
Owensville, MO 65066  
Phone: 573-437-4131 ext 2  
Fax: 855-849-1532

Alternate e-mail: [moowensvil-fsa@one.usda.gov](mailto:moowensvil-fsa@one.usda.gov)

**From:** Mayfield, Diana [mailto:diana.mayfield@swcd.mo.gov]  
**Sent:** Tuesday, February 09, 2016 8:33 AM  
**To:** 'Matt Estes' <mattestes71@gmail.com>; Debbie Nowack (debgib1972@gmail.com) <debgib1972@gmail.com>; Nowack, Debra - FSA, Owensville, MO <Debra.Nowack@mo.usda.gov>; Dennis Berger 0 (denbobsplace@hotmail.com) <denbobsplace@hotmail.com>; Matthew Estes (ball1@fidmail.com) <ball1@fidmail.com>; Matthew Herring <HerringM@missouri.edu>; Mike Haeffner (mhaeffner@outlook.com) <mhaeffner@outlook.com>; Susie Haeffner <susha309@hotmail.com>  
**Subject:** RE: Parks and Soils Brochures

I think a good number for us might be 500 which would come to approximately \$80 each.

**Diana Mayfield**

District Specialist II  
Gasconade County SWCD  
314 S. Olive Street  
Owensville, MO 65066  
573-437-3478 ext 3  
FAX 855-842-7890

**From:** Matt Estes [mailto:mattestes71@gmail.com]  
**Sent:** Tuesday, February 09, 2016 8:29 AM  
**To:** Mayfield, Diana; Debbie Nowack (debgib1972@gmail.com); Debra - Nowack (debra.nowack@mo.usda.gov); Dennis Berger 0 (denbobsplace@hotmail.com); Matthew Estes (ball1@fidmail.com); Matthew Herring; Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner  
**Subject:** RE: Parks and Soils Brochures

1

**Mayfield, Diana**

**From:** Matt Estes <mattestes71@gmail.com>  
**Sent:** Tuesday, February 09, 2016 9:10 AM  
**To:** Mayfield, Diana; Debbie Nowack (debgib1972@gmail.com); Debra - Nowack (debra.nowack@mo.usda.gov); Dennis Berger 0 (denbobsplace@hotmail.com); Matthew Estes (ball1@fidmail.com); Matthew Herring; Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner  
**Subject:** RE: Parks and Soils Brochures

I approve

Sent via the Samsung Galaxy S86 active, an AT&T 4G LTE smartphone

----- Original message -----

**From:** "Mayfield, Diana" <diana.mayfield@swcd.mo.gov>  
**Date:** 2/9/2016 8:32 AM (GMT-06:00)  
**To:** 'Matt Estes' <mattestes71@gmail.com>; "Debbie Nowack (debgib1972@gmail.com)" <debgib1972@gmail.com>; "Debra - Nowack (debra.nowack@mo.usda.gov)" <debra.nowack@mo.usda.gov>; "Dennis Berger 0 (denbobsplace@hotmail.com)" <denbobsplace@hotmail.com>; "Matthew Estes (ball1@fidmail.com)" <ball1@fidmail.com>; Matthew Herring <HerringM@missouri.edu>; "Mike Haeffner (mhaeffner@outlook.com)" <mhaeffner@outlook.com>; Susie Haeffner <susha309@hotmail.com>  
**Subject:** RE: Parks and Soils Brochures

I think a good number for us might be 500 which would come to approximately \$80 each.

**Diana Mayfield**

District Specialist II

Gasconade County SWCD

314 S. Olive Street

Owensville, MO 65066

573-437-3478 ext 3

FAX 855-842-7890

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**To:** Mayfield, Diana; Debbie Nowack (debgib1972@gmail.com); Debra - Nowack (debra.nowack@mo.usda.gov); Dennis Berger 0 (denbobsplace@hotmail.com); Matthew Estes (ball1@fidmail.com); Matthew Herring; Mike Haeffner

1

**Mayfield, Diana**

**From:** Michael Haeffner <mhaeffner@outlook.com>  
**Sent:** Tuesday, February 09, 2016 9:49 AM  
**To:** Mayfield, Diana  
**Cc:** Matt Estes; Debbie Nowack (debgib1972@gmail.com); Debra - Nowack (debra.nowack@mo.usda.gov); Dennis Berger 0 (denbobsplace@hotmail.com); Matthew Estes (ball1@fidmail.com); Matthew Herring; Susie Haeffner  
**Subject:** Re: Parks and Soils Brochures

I approve

Sent from my iPhone

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I don't think we need 2,500 for Gasconade county. If we can combine an order with maries Co I would approve of that.

Sent via the Samsung Galaxy S86 active, an AT&T 4G LTE smartphone

----- Original message -----

**From:** "Mayfield, Diana" <diana.mayfield@swcd.mo.gov>  
**Date:** 2/9/2016 8:02 AM (GMT-06:00)  
**To:** "Debbie Nowack (debgib1972@gmail.com)" <debgib1972@gmail.com>; "Debra - Nowack (debra.nowack@mo.usda.gov)" <debra.nowack@mo.usda.gov>; "Dennis Berger 0 (denbobsplace@hotmail.com)" <denbobsplace@hotmail.com>; "Matthew Estes (ball1@fidmail.com)" <ball1@fidmail.com>; "Matthew Herring <HerringM@missouri.edu>; "Mike Haeffner (mhaeffner@outlook.com)" <mhaeffner@outlook.com>; Susie Haeffner <susha309@hotmail.com>

1

**Mayfield, Diana**

**From:** Herring, Matthew <HerringM@missouri.edu>  
**Sent:** Tuesday, February 09, 2016 10:05 AM  
**To:** Michael Haeffner; Mayfield, Diana  
**Cc:** Matt Estes; Debbie Nowack (debgib1972@gmail.com); Debra - Nowack (debra.nowack@mo.usda.gov); Dennis Berger 0 (denbobsplace@hotmail.com); Matthew Estes (ball1@fidmail.com); Susie Haeffner  
**Subject:** RE: Parks and Soils Brochures

I also vote to approve.

Matt Herring

**From:** Michael Haeffner [mailto:mhaeffner@outlook.com]  
**Sent:** Tuesday, February 9, 2016 9:49 AM  
**To:** Mayfield, Diana <diana.mayfield@swcd.mo.gov>  
**Cc:** Matt Estes <mattestes71@gmail.com>; Debbie Nowack (debgib1972@gmail.com) <debgib1972@gmail.com>; Debra - Nowack (debra.nowack@mo.usda.gov) <debra.nowack@mo.usda.gov>; Dennis Berger 0 (denbobsplace@hotmail.com) <denbobsplace@hotmail.com>; Matthew Estes (ball1@fidmail.com) <ball1@fidmail.com>; Herring, Matthew <HerringM@missouri.edu>; Susie Haeffner <susha309@hotmail.com>  
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Sent from my iPhone

On Feb 9, 2016, at 8:32 AM, Mayfield, Diana <diana.mayfield@swcd.mo.gov> wrote:

I think a good number for us might be 500 which would come to approximately \$80 each.

**Diana Mayfield**

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Owensville, MO 65066  
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**Subject:** RE: Parks and Soils Brochures

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**Mayfield, Diana**

**From:** Bobbie Berger <denbobsplace@hotmail.com>  
**Sent:** Tuesday, February 09, 2016 11:14 AM  
**To:** Nowack, Debra - FSA, Owensville, MO  
**Cc:** Mayfield, Diana; Matt Estes; Debbie Nowack (debgib1972@gmail.com); Matthew Estes (ball1@fidmail.com); Matthew Herring; Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner  
**Subject:** Re: Parks and Soils Brochures

Approve

Sent from my iPad

On Feb 9, 2016, at 9:34 AM, Nowack, Debra - FSA, Owensville, MO <Debra.Nowack@mo.usda.gov> wrote:

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**Debbie Nowack**

Gasconade County FSA Office  
316 Olive St.  
Owensville, MO 65066  
Phone: 573-437-4131 ext 2  
Fax: 855-849-1532

Alternate e-mail: [moowensvil-fsa@one.usda.gov](mailto:moowensvil-fsa@one.usda.gov)

**From:** Mayfield, Diana [mailto:diana.mayfield@swcd.mo.gov]  
**Sent:** Tuesday, February 09, 2016 8:33 AM  
**To:** 'Matt Estes' <mattestes71@gmail.com>; Debbie Nowack (debgib1972@gmail.com) <debgib1972@gmail.com>; Nowack, Debra - FSA, Owensville, MO <Debra.Nowack@mo.usda.gov>; Dennis Berger 0 (denbobsplace@hotmail.com) <denbobsplace@hotmail.com>; Matthew Estes (ball1@fidmail.com) <ball1@fidmail.com>; Matthew Herring <HerringM@missouri.edu>; Mike Haeffner (mhaeffner@outlook.com) <mhaeffner@outlook.com>; Susie Haeffner <susha309@hotmail.com>  
**Subject:** RE: Parks and Soils Brochures

I think a good number for us might be 500 which would come to approximately \$80 each.

**Diana Mayfield**

District Specialist II  
Gasconade County SWCD  
314 S. Olive Street  
Owensville, MO 65066  
573-437-3478 ext 3  
FAX 855-842-7890

# Fund Status (2016)

62 - GASCONADE SWCD  
314 SOUTH OLIVE  
OWENSVILLE, MO 65066  
(573)437-3478 EXT: 3

| GM GRAZING MANAGEMENT              |                  |              |             |                   |                    |         |
|------------------------------------|------------------|--------------|-------------|-------------------|--------------------|---------|
| Resource Concern                   | Total Allocation | Obligated    | Unobligated | Contract Payments | Remaining Payments | Pending |
| GRAZING MANAGEMENT 2016            | \$120,940.00     | \$75,525.68  | \$45,414.32 | \$67,998.24       | \$52,941.76        | \$0.00  |
| Project Sub Total                  | \$120,940.00     | \$75,525.68  | \$45,414.32 | \$67,998.24       | \$52,941.76        | \$0.00  |
| SA SENSITIVE AREAS                 |                  |              |             |                   |                    |         |
| Resource Concern                   | Total Allocation | Obligated    | Unobligated | Contract Payments | Remaining Payments | Pending |
| SENSITIVE AREAS 2016               | \$14,250.00      | \$8,706.54   | \$5,543.46  | \$7,906.54        | \$6,343.46         | \$0.00  |
| Project Sub Total                  | \$14,250.00      | \$8,706.54   | \$5,543.46  | \$7,906.54        | \$6,343.46         | \$0.00  |
| SGE SHEET AND RILL / GULLY EROSION |                  |              |             |                   |                    |         |
| Resource Concern                   | Total Allocation | Obligated    | Unobligated | Contract Payments | Remaining Payments | Pending |
| SHEET AND RILL / GULLY E 2016      | \$86,511.00      | \$73,888.27  | \$12,622.73 | \$21,853.06       | \$64,657.94        | \$0.00  |
| Project Sub Total                  | \$86,511.00      | \$73,888.27  | \$12,622.73 | \$21,853.06       | \$64,657.94        | \$0.00  |
| WE WOODLAND EROSION                |                  |              |             |                   |                    |         |
| Resource Concern                   | Total Allocation | Obligated    | Unobligated | Contract Payments | Remaining Payments | Pending |
| WOODLAND EROSION 2016              | \$17,325.00      | \$12,536.89  | \$4,788.11  | \$3,198.75        | \$14,126.25        | \$0.00  |
| Project Sub Total                  | \$17,325.00      | \$12,536.89  | \$4,788.11  | \$3,198.75        | \$14,126.25        | \$0.00  |
| Grand Totals                       | 239,026.00       | \$170,657.38 | \$68,368.62 | \$100,956.59      | \$138,069.41       | \$0.00  |



# Fund Status (2017)

62 - GASCONADE SWCD  
314 SOUTH OLIVE  
OWENSVILLE, MO 65066  
(573)437-3478 EXT: 3

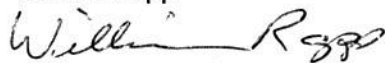
| AWM ANIMAL WASTE MANAGEMENT        |                  |           |             |                   |                    |         |
|------------------------------------|------------------|-----------|-------------|-------------------|--------------------|---------|
| Resource Concern                   | Total Allocation | Obligated | Unobligated | Contract Payments | Remaining Payments | Pending |
| ANIMAL WASTE MANAGEMENT            | \$50,000.00      | \$0.00    | \$50,000.00 | \$0.00            | \$50,000.00        | \$0.00  |
| 2017                               |                  |           |             |                   |                    |         |
| Project Sub Total                  | \$50,000.00      | \$0.00    | \$50,000.00 | \$0.00            | \$50,000.00        | \$0.00  |
| NP NUTRIENT & PEST MANAGEMENT      |                  |           |             |                   |                    |         |
| Resource Concern                   | Total Allocation | Obligated | Unobligated | Contract Payments | Remaining Payments | Pending |
| NUTRIENT & PEST MANAGEMEN          | \$10,000.00      | \$0.00    | \$10,000.00 | \$0.00            | \$10,000.00        | \$0.00  |
| 2017                               |                  |           |             |                   |                    |         |
| Project Sub Total                  | \$10,000.00      | \$0.00    | \$10,000.00 | \$0.00            | \$10,000.00        | \$0.00  |
| SGE SHEET AND RILL / GULLY EROSION |                  |           |             |                   |                    |         |
| Resource Concern                   | Total Allocation | Obligated | Unobligated | Contract Payments | Remaining Payments | Pending |
| SHEET AND RILL / GULLY E 2017      | \$8,840.00       | \$0.00    | \$8,840.00  | \$0.00            | \$8,840.00         | \$0.00  |
| Project Sub Total                  | \$8,840.00       | \$0.00    | \$8,840.00  | \$0.00            | \$8,840.00         | \$0.00  |
| Grand Totals                       | 68,840.00        | \$0.00    | \$68,840.00 | \$0.00            | \$68,840.00        | \$0.00  |

Dear NRCS,

I am asking for an extension on our lake project. Due to the ongoing wet weather, the excavator has been limited to days they can work. They have been making good head way on the days they can work.

Thank You,

William Rapp

A handwritten signature in black ink that reads "William Rapp". The signature is written in a cursive style with a long horizontal line extending from the end of the name.

573-680-6850

billrapp@hotmail.com

## Mayfield, Diana

---

**From:** Richard Peth <richard.e.peth@rrd.com>  
**Sent:** Monday, March 07, 2016 10:33 AM  
**To:** Mayfield, Diana  
**Subject:** Extension request for fence project

Due to delays with the Timber Cutting involved with this project we would like to request an extension of the our completion date.

Currently we have all brush clearing complete. All corners have been placed and anchor posts set. As soon as the selected timber is removed our work can continue. We are in contact with the Timber Cutter letting him know the urgency of completing his work.

---

**Richard E. Peth | RR Donnelley | QA Manager**

1005 Commercial Drive | Owensville, MO. 65066 | ☎: 573.437.1413 | 📠: 573.437.1414 | ✉: [richard.e.peth@rrd.com](mailto:richard.e.peth@rrd.com)

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Natural Resources Conservation Service  
1315 E Main  
Linn, Missouri 65051

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**February 2016  
NRCS Board Report**

I attended the monthly board meetings for Maries, Osage, Cole and Gasconade SWCD's during the month.

I met with the Maries County Commission to explain the EWP program. They have a streambank eroding a county road. They submitted a sponsor letter requesting assistance. Darrel Campbell, Area Engineer, has submitted the Damage Survey Report and working on design.

The Morrison Lower Bottom Levee District sent in a sponsor letter requesting assistance to repair the #29E South Levee. Darrel Campbell, Area Engineer, is working on the Damage Survey Report and design.

I attended the Missouri Natural Resources Conference.

I attended the planning meeting for the OMG WIA event along with Diana Mayfield, Angie Cole and Sandy Stratman. The theme this year is "Roots to Grow". The keynote speaker will be Lorin Farhmeier the "Feisty Farm Wife" talking on "High Tunnel Your Way to Expanded Markets". We have confirmed Andrea King, Area Resource Conservationist, to talk on Cover Crops and demonstrate the rainfall simulator as one of the workshops. Still working on another workshop speaker.

DJ, Ed and I attended the FOSA Contractor Meeting as well as Soil and Water District staff from all four counties. There were 18 contractors in attendance.

NRCS staff attended the Mid Missouri Grazing along with Soil and Water District staff from Cole and Maries. The conference had 150 attendees.

Mark, DJ and I attended the Forage & Beef Conference in Cuba along with Soil and Water District staff from Maries and Gasconade. The conference had 160 attendees.

EQIP preapprovals are being made. Currently the FOSA has 40 applications preapproved for \$851,817. Cole County has 4 General Applications, 4 MRBI and 1 High Tunnel for a total of \$339,468; Gasconade County has 10 General Applications and 3 High Tunnels for a total of \$158,949; Maries County has 7 General Applications, 2 High Tunnels and 2 RCPP Our Missouri Waters for a total of \$281,786; Osage County 3 General Applications, 3 High Tunnels and 1 MRBI for a total of \$80,614. Staff is busy planning these contracts for obligation.

NRCS staff have made some ECP visits with FSA. NRCS is responsible for EC4, Structure Damage.

Melinda L. Barch  
District Conservationist

District Manager Report  
Diana Mayfield  
February 2016

I attended the planning meeting for the Envirothon on Feb. 3<sup>rd</sup> and the upcoming meeting on March 9<sup>th</sup>. Everything is on track. I have been typing the tests for the Envirothon.

I mailed out 41 letters to vendors requesting items for the silent auction on Feb 4<sup>th</sup>. The deadline to respond is March 2<sup>nd</sup>. I have requested the Conservation Family Award and printed off the other two awards and ordered plaques for them. As of 03/02/16, I have donations (commitments) from: Maries County Bank, Legends Bank, MO Dept of AG, Jost Tire, Pioneer Lumber, Jerry Lairmore, Larry Miskel, Wurst Haus, White Mule Winery, and FCS Financial, Creekside Nursery

Amy Neier will be writing our pest management plans and as of Feb 5<sup>th</sup> we have 3 applicants. She has provided a worksheet for the landowners to provide her with the information needed. I have contacted the landowners/operator in question.

I have worked on updating all of the poster contest certificates, letters, log sheets and such in anticipation of the deadline, March 4<sup>th</sup>.

I have access to the NRCS DMS (Data Management System) again and have begun logging in cost-share receipts into the Actual Cost Data Base to help establish the state average cost for next year. I worked on getting all of the costs figured out and Craig assisted with entering some of them into the Actual Cost Data Base.

I did finally hear back for the high school counselors in regards to the Envirothon and they indicated that they sent the information to the students. They reminded them of the deadline for registration, which was January 29<sup>th</sup>. I did not receive any registrations from them, but at least it is a start.

I went on a field visit with Ed Schreit. Craig had the appointment, but called in sick. The Schreit family had taken the day off, so I went ahead and met with them with Melinda's blessings. They have a possible WQ10, but they need to do some additional leg work before we can begin to process the application.

I attended a planning meeting for the OMG-WIA Event. The Feisty Farm Wife will be our main speaker, and so far, Andrea King (NRCS) will be presenting a workshop on Soil Health (Rain simulator, cover crops) we are still working on the other workshop (bee/pollinators, or goat farm and their products.)

I attended the Forage and Beef Conference. I drove my own vehicle due to being comfortable in driving. (Craig was out sick)

When training becomes available, I would like to take the Nutrient/Pest Management training and, of course, the Module 9 training.

I met with Paul Duffner as we wanted to do an interview about our 4<sup>th</sup> Grade Field Days for the Earth Team Volunteer Program.

I will be on medical leave from April 20<sup>th</sup> (12:00 pm) for approximately 2 – 6 weeks, depending on the healing process. I am trying to cover all bases, which we will discuss at the board meeting.

## **District Technician Report**

**Craig Doerr**

**February 2016**

In February I have been helping out on toolkit when I can. I went and picked up my linc pass so I officially have it and can finally do stuff on my own.

I have been working with DJ diversions, terraces, and waterways. We have gone out and surveyed for Gary Eckelkamp for a DSL-44 terrace system, we also went out and met Greg Weber and surveyed for him. He wants to do a DWC-1 Water Impoundment Reservoir so we got that surveyed just need to do some design on it.

I have been doing a lot more drawing and more hands on stuff rather than just watching and learning.

I have been studying a lot for the district tests which I will be taking February 24 which I passed what I needed to I passed 6 out of 7 tests and I only need 4 so those are done and over with.

Went to the contractors meeting on the 17<sup>th</sup> it was very informational and seemed to help the contractors understand why we do what we do better.

Other than that I have just been working in the office getting contracts done and talking to farmers about different programs and ways we can help them and trying to learn as much as possible.



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**Mayfield, Diana**

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**From:** Herring, Matthew <HerringM@missouri.edu>  
**Sent:** Tuesday, March 01, 2016 9:53 AM  
**To:** Mayfield, Diana; Debbie Nowack (debgib1972@gmail.com); Debra - Nowack (debra.nowack@mo.usda.gov); Dennis Berger 0 (denbobsplace@hotmail.com); Matthew Estes (ball1@fidmail.com); Matthew Estes (matttestes71@gmail.com); Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner  
**Subject:** RE: Great Plains

Diana,

My vote would be yes.

Matt

**From:** Mayfield, Diana [mailto:diana.mayfield@swcd.mo.gov]  
**Sent:** Tuesday, March 1, 2016 9:51 AM  
**To:** Debbie Nowack (debgib1972@gmail.com) <debgib1972@gmail.com>; Debra - Nowack (debra.nowack@mo.usda.gov) <debra.nowack@mo.usda.gov>; Dennis Berger 0 (denbobsplace@hotmail.com) <denbobsplace@hotmail.com>; Matthew Estes (ball1@fidmail.com) <ball1@fidmail.com>; Matthew Estes (matttestes71@gmail.com) <matttestes71@gmail.com>; Herring, Matthew <HerringM@missouri.edu>; Mike Haeffner (mhaeffner@outlook.com) <mhaeffner@outlook.com>; Susie Haeffner <susha309@hotmail.com>  
**Subject:** Great Plains

The Great Plains is needing some parts, and I was wondering if we want to go ahead and replace all of the openers since they are too small (we need to replace one for sure).

Please "reply All" as I am using this as a Board vote.

*Diana Mayfield*

District Specialist III  
Gasconade County SWCD  
314 S. Olive Street  
Owensville, MO 65066  
573-437-3478 ext 3  
FAX 855-842-7890

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**Mayfield, Diana**

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**From:** Susie Haeffner <susha309@hotmail.com>  
**Sent:** Tuesday, March 01, 2016 10:03 AM  
**To:** Mayfield, Diana; debgib1972@gmail.com; debra.nowack@mo.usda.gov; denbobsplace@hotmail.com; ball1@fidmail.com; matttestes71@gmail.com; HerringM@missouri.edu; mhaeffner@outlook.com  
**Subject:** Re: Great Plains

Yes, from Mike

Sent from my LG G Pad 7.0 LTE, an AT&T 4G LTE tablet

----- Original message-----

**From:** Mayfield, Diana  
**Date:** Tue, Mar 1, 2016 10:51 AM  
**To:** Debbie Nowack (debgib1972@gmail.com); Debra - Nowack (debra.nowack@mo.usda.gov); Dennis Berger 0 (denbobsplace@hotmail.com); Matthew Estes (ball1@fidmail.com); Matthew Estes (matttestes71@gmail.com); Matthew Herring; Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner;  
**Subject:** Great Plains

The Great Plains is needing some parts, and I was wondering if we want to go ahead and replace all of the openers since they are too small (we need to replace one for sure).

Please "reply All" as I am using this as a Board vote.

*Diana Mayfield*

District Specialist III  
Gasconade County SWCD  
314 S. Olive Street  
Owensville, MO 65066  
573-437-3478 ext 3  
FAX 855-842-7890

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**Mayfield, Diana**

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**From:** Nowack, Debra - FSA, Owensville, MO <Debra.Nowack@mo.usda.gov>  
**Sent:** Tuesday, March 01, 2016 9:58 AM  
**To:** Mayfield, Diana; Debbie Nowack (debgib1972@gmail.com); Dennis Berger 0 (denbobsplace@hotmail.com); Matthew Estes (ball1@fidmail.com); Matthew Estes (matttestes71@gmail.com); Matthew Herring; Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner  
**Subject:** RE: Great Plains

Yes

**Debbie Nowack**

Gasconade County FSA Office  
316 Olive St.  
Owensville, MO 65066  
Phone: 573-437-4131 ext 2  
Fax: 855-849-1532

Alternate e-mail: moowensvil-fsa@one.usda.gov

**From:** Mayfield, Diana [mailto:diana.mayfield@swcd.mo.gov]  
**Sent:** Tuesday, March 01, 2016 9:51 AM  
**To:** Debbie Nowack (debgib1972@gmail.com) <debgib1972@gmail.com>; Nowack, Debra - FSA, Owensville, MO <Debra.Nowack@mo.usda.gov>; Dennis Berger 0 (denbobsplace@hotmail.com) <denbobsplace@hotmail.com>; Matthew Estes (ball1@fidmail.com) <ball1@fidmail.com>; Matthew Estes (matttestes71@gmail.com) <matttestes71@gmail.com>; Matthew Herring <HerringM@missouri.edu>; Mike Haeffner (mhaeffner@outlook.com) <mhaeffner@outlook.com>; Susie Haeffner <susha309@hotmail.com>  
**Subject:** Great Plains

The Great Plains is needing some parts, and I was wondering if we want to go ahead and replace all of the openers since they are too small (we need to replace one for sure).

Please "reply All" as I am using this as a Board vote.

*Diana Mayfield*

District Specialist III  
Gasconade County SWCD  
314 S. Olive Street  
Owensville, MO 65066  
573-437-3478 ext 3  
FAX 855-842-7890

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**Mayfield, Diana**

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**From:** Matt Estes <matttestes71@gmail.com>  
**Sent:** Tuesday, March 01, 2016 10:05 AM  
**To:** Mayfield, Diana; Debbie Nowack (debgib1972@gmail.com); Debra - Nowack (debra.nowack@mo.usda.gov); Dennis Berger 0 (denbobsplace@hotmail.com); Matthew Estes (ball1@fidmail.com); Matthew Herring; Mike Haeffner (mhaeffner@outlook.com); Susie Haeffner  
**Subject:** RE: Great Plains

Yes go ahead and fix it up

Sent via the Samsung Galaxy S86 active, an AT&T 4G LTE smartphone

----- Original message -----

**From:** "Mayfield, Diana" <diana.mayfield@swcd.mo.gov>  
**Date:** 3/1/2016 9:51 AM (GMT-06:00)  
**To:** "Debbie Nowack (debgib1972@gmail.com)" <debgib1972@gmail.com>; "Debra - Nowack (debra.nowack@mo.usda.gov)" <debra.nowack@mo.usda.gov>; "Dennis Berger 0 (denbobsplace@hotmail.com)" <denbobsplace@hotmail.com>; "Matthew Estes (ball1@fidmail.com)" <ball1@fidmail.com>; "Matthew Estes (matttestes71@gmail.com)" <matttestes71@gmail.com>; Matthew Herring <HerringM@missouri.edu>; "Mike Haeffner (mhaeffner@outlook.com)" <mhaeffner@outlook.com>; Susie Haeffner <susha309@hotmail.com>  
**Subject:** Great Plains

The Great Plains is needing some parts, and I was wondering if we want to go ahead and replace all of the openers since they are too small (we need to replace one for sure).

Please "reply All" as I am using this as a Board vote.

*Diana Mayfield*

District Specialist III  
Gasconade County SWCD  
314 S. Olive Street  
Owensville, MO 65066  
573-437-3478 ext 3



P.O. Box 69 Richland, MO 65556 573/765-3263  
FAX: 573-765-0021

February 24, 2016

Gasconade County Soil and Water Conservation District  
314 South Olive St.  
Owensville, MO 65066  
(573)-437-3478

Dear Board of Supervisors,

On behalf of Missouri Ozarks Community Action, Inc., Gasconade County Head Start, we are requesting the service of Diana Mayfield as Community Representative for our Head Start Policy Council.

This position is currently open and the term will end September 2016. The Head Start Policy Council meets every third Tuesday of the month, with a joint meeting with the MOCA Board of Directors twice per year. Meetings usually take place at our Central Office in Richland, MO., but on occasion, meet at other locations. Meetings begin at 6:00pm and usually last 60-90 minutes. Representatives are paid mileage and child care expenses, per our policies and procedures, and provided a meal.

Membership responsibilities include attending Policy Council meetings as a Gasconade County Community member; hearing issues affecting our Head Start program; approving business items, such as personnel, budget, etc., and reporting such activities to and from the Policy Council and the local Head Start Center.

Please consider our request. We look forward to having Diana Mayfield represent the Gasconade County Head Start center upon your approval.

Thank you,

Harry Johnson  
Parent President  
Gasconade County Head Start  
1011 Commercial  
Owensville, MO 65066  
573-437-6622

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# MISSOURI ASSOCIATION OF SOIL & WATER CONSERVATION DISTRICTS

## Expectations of Area Directors

### Mission

Promote the conservation of soil and water resources, and assume active leadership in promoting conservation education in the state.

### Goals

Establish and implement a long range plan which assists Missouri's conservation districts in building their capacities to meet natural resource issues.

Strengthen the administrative and operational effectiveness of Missouri's soil and water conservation districts.

Increase awareness of soil and water conservation districts among related state and federal agencies.

Promote an active information/education program in association with the Missouri Soil Districts Commission.

### Organization

The Missouri Association of Soil and Water Conservation Districts is a non-profit organization organized exclusively for educational and scientific purposes, and shall be composed of all soil and water conservations districts in Missouri.



### Expectations as a Board Member

Commitment to serve supervisors and represent the Association.

Attend all Board of Directors meetings. (up to 6 days)

Attend Annual Supervisor Area Meetings, State Training Conference and Annual Meeting. (4 days)

Possibly attend Regional and/or National NACD Conference. (10 days)

Chair an Association Standing Committee. (2 days)

Stay informed on issues, board meeting preparations, meeting follow-up, attend legislative hearings, and attend some Soil and Water Conservation District meetings. (several days)

### Benefits as a Board Member

Satisfaction of being a leader in a soil resource management field.

Serve in a position to affect change.

Knowledge of legislative issues, procedures, and changes.

Allowances for meals, mileage, and lodging.

Additional information is available by contacting the State Association President or Executive Director, or by contacting any Board member.





Jeremiah W. (Jay) Nixon, Governor

Sara Parker Pauley, Director


## DEPARTMENT OF NATURAL RESOURCES

[dnr.mo.gov](http://dnr.mo.gov)

### MEMORANDUM 2016-016

DATE: February 10, 2016

TO: All Soil and Water Conservation Districts

FROM:  Colleen Meredith, Director  
Soil and Water Conservation Program

SUBJECT: 2016 Area Meetings

It is time for the 2016 Area Meetings, so please mark your calendars! In an effort to assist the districts with providing educational information regarding the Parks, Soils and Water Sales Tax, the Soil and Water Conservation Program and Missouri Association of Soil and Water Conservation Districts (MASWCD) decided to move the area meetings to late March and early April this year. The schedule detailing the dates and places is attached.

A representative of the Soil and Water Districts Commission will attend as many meetings as possible to provide an update on commission activities. In addition, the agenda will include a short update from our conservation partners: the Natural Resources Conservation Service, the Missouri Department of Agriculture, the Missouri Department of Conservation, University of Missouri Extension, the MASWCD, and the Missouri Soil and Water Conservation Districts Employees Association. The MASWCD will also be holding elections for Area Directors in conjunction with all meetings.

Come ready to receive information and discuss what you learn. The program will be providing a light meal at each meeting. Please contact Theresa Mueller at [theresa.mueller@dnr.mo.gov](mailto:theresa.mueller@dnr.mo.gov) and provide the number of attendees from your district by March 11, 2016. If you have any questions, please contact your district coordinator. Thank you.

CM:djs

Attachment

## 2016 Area Meetings

| DATE     | MASWCD<br>AREA | TIME      | LOCATION     | FACILITY  |
|----------|----------------|-----------|--------------|---|
| March 28 | 5              | 9:00 a.m. | St. Peters   | MU Extension Center<br>(St. Charles County)<br>260 Brown Road<br>St. Peters, MO 63376 |
| March 29 | 3              | 9:30 a.m. | Shelbina     | American Legion<br>520 E. Maple Street<br>Shelbina, MO 63468                          |
| March 29 | 2              | 4:00 p.m. | Linneus      | MU Forage Systems Research<br>Center<br>21262 Genoa Road<br>Linneus, MO 64653         |
| March 30 | 1              | 9:00 a.m. | St. Joseph   | MDC Northwest Regional Office<br>701 James McCarthy Dr.<br>St. Joseph, MO 64507       |
| March 30 | 4              | 5:00 p.m. | Marshall     | Wood & Huston Bank<br>(Main Bank Facility)<br>27 E. North St.<br>Marshall, MO 65340   |
| March 31 | 6              | 9:00 a.m. | Mount Vernon | MU Southwest Research Center<br>14548 Highway H<br>Mt. Vernon, MO 65712               |
| March 31 | 7              | 4:00 p.m. | Lebanon      | Laclede Electric Co-op<br>1400 E. Route 66<br>Lebanon, MO 65536                       |
| April 1  | 8              | 9:00 a.m. | Poplar Bluff | DNR Southeast Regional Office<br>2155 North Westwood Blvd.<br>Poplar Bluff, MO 63901  |



Jeremiah W. (Jay) Nixon, Governor

Sara Parker Pauley, Director

## DEPARTMENT OF NATURAL RESOURCES


dnr.mo.gov

### MEMORANDUM

2016-017

DATE: February 17, 2016

TO: All Soil and Water Conservation Districts

FROM:  Colleen Meredith, Director  
Soil and Water Conservation Program

SUBJECT: Disaster Declaration FEMA 3374-EM

The Soil and Water Districts Commission discussed a major disaster declaration FEMA-3374-EM at their February 10, 2016, conference call meeting. The Commission passed the following motions in support of the declaration.

*Allow the 74 counties in the FEMA-3374-EM Missouri Disaster Declaration as of 1/4/16 approval to use their cost-share allocation to rebuild practices still under maintenance that were damaged, limiting reconstruction on fence to 50%. Districts can use their FY16 or FY17 cost-share allocation with a deadline date of December 31, 2016.*

*Allow the landowners in the 74 counties in the FEMA-3374-EM Missouri Disaster Declaration who have already repaired the damage to their practices under maintenance to receive cost-share provided they have appropriate documentation.*

*Allow the 74 counties in the FEMA-3374-EM Missouri Disaster Declaration cost-share for reconstruction of fence for WQ10 Stream Protection and N472 Livestock Exclusion.*

This motion by the Commission gives blanket approval for soil and water conservation districts to approve contracts in the 74 counties included in the disaster declaration which are Audrain, Barry, Barton, Bollinger, Boone, Butler, Callaway, Camden, Cape Girardeau, Carter, Cedar, Christian, Clark, Cole, Cooper, Crawford, Dade, Dallas, Dent, Douglas, Dunklin, Franklin, Gasconade, Greene, Hickory, Howard, Howell, Iron, Jasper, Jefferson, Laclede, Lawrence, Lewis, Lincoln, Madison, Maries, Marion, McDonald, Miller, Mississippi, Moniteau, Montgomery, Morgan, New Madrid, Newton, Oregon, Osage, Ozark, Pemiscot, Perry, Phelps, Pike, Polk, Pulaski, Ralls, Reynolds, Ripley, Scott, Shannon, St. Charles, St. Clair, St. Francois, St. Louis, Ste. Genevieve, Stoddard, Stone, Taney, Texas, Vernon, Warren, Washington, Wayne, Webster and Wright.



Recycled Paper



MEMO TO—All Soil and Water Conservation Districts  
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This blanket approval is to assist landowners with reconstruction of practices that are currently under a maintenance agreement. Per the motion above, cost-share for reconstruction of fence is limited to 50%. All reconstruction contracts must be board approved by December 31, 2016.

Please follow the guidelines in the Cost-Share Handbook for reconstruction of practices, Section V. Eligible Practices, part F. Reconstruction, page V-6. As a reminder, the reconstruction practices must be new and separate contracts with all other required supporting documentation. The district must choose "Reconstruction" from the Special Practice Description dropdown menu, and enter the original contract number in the Original Contract(s) field. "Acres Served" is reported as zero since this was reported on a previous contract.

Contracts can also be approved for landowners that have completed repairs due to storms associated with the disaster declaration as long as invoices/photos etc. support the work and the practice(s) meet Natural Resources Conservation Service Standards and Specifications.

Districts submitting reconstruction contract(s) for practices that originally used the TANK – PERMANENT component, instead of using the group components (TANK-PERMANENT) for reconstruction practices, must instead use individual components for only the items that were damaged. Components such as GRAVEL-RECONSTRUCTION, GEOTEXTILE-RECONSTRUCTION and CONCRETE-RECONSTRUCTION have been added to MoSWIMS. These components must only be used for reconstruction contracts.

Districts need to be assured that no other funds are being used for reconstruction of the cost-share practice such as federal or insurance payments. If other funds are available, cost-share contracts should not be approved for reconstruction of the practice.

For all reconstruction contracts associated with this disaster, select the note type of "**FEMA-3374-EM**" in MoSWIMS for tracking purposes.

Please contact your district coordinator with questions or if you need additional assistance.  
Thank you.

CM:jbd



Jeremiah W. (Jay) Nixon, Governor • Sara Parker Pauley, Director

## DEPARTMENT OF NATURAL RESOURCES

[www.dnr.mo.gov](http://www.dnr.mo.gov)

March 8, 2016

Board of Supervisors  
Gasconade County Soil and Water  
Conservation District  
316 S. Olive Street  
Owensville, MO 65066

Dear Supervisors:

On April 22, 2015, Kory Hubbard and I performed a review of randomly selected practices implemented in your district during fiscal year 2014. Performing this review provides training opportunities to ensure that practices are being implemented according to the Soil and Water Districts Commission policies. Districts that demonstrate competency in properly implementing practices, in compliance with commission policy, will merit a lower level of review during the contract process. The following contracts were reviewed at the district office with your staff:

| Practice* | Contract Number | Landowner                               |
|-----------|-----------------|---|
| DSL-01    | SGE 062-14-0022 | Ronnie H. Hollandsworth                 |
| DSL-01    | SGE 062-14-0006 | Bock Family Trust                       |
| DSL-01    | SGE 062-14-0033 | Nancy H. Havener                        |
| DSL-44    | SGE 062-14-0027 | Charles F. & Charlotte L. Skornia       |
| N472      | WE 062-14-0005  | Glen C. Hollander and Rhonda K. Winters |
| N472      | WE 062-14-0004  | Bock Family Trust                       |
| N472      | WE 062-14-0011  | Joseph Dwayne & Amy Leigh Cartwright    |

*\*A copy of practice codes and names can be found in the Cost-Share Handbook.*

Documentation was complete on all contracts reviewed. Some of the documentation reviewed included items such as the conservation plan approval, practice certification and cost-share forms. On the above mentioned practices, site visits confirmed the practices were installed according to contract documentation and commission policy.

Board of Supervisors  
Gasconade County Soil and Water Conservation District  
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With new district staff, there will continue to be oversight of the contract review process for the following practices:

|        |   |
|--------|---|
| N472   | USE EXCLUSION                                   |
| DFR-05 | WOODLAND PROTECTION THROUGH LIVESTOCK EXCLUSION |
| DWP-03 | SOD WATERWAY                                    |
| DSL-04 | TERRACE SYSTEM                                  |
| DSL-44 | TERRACE SYSTEM WITH TILE                        |
| DSL-11 | PERMANENT VEGETATIVE COVER – CRITICAL AREAS     |
| DSL-01 | PERMANENT VEGETATIVE COVER ESTABLISHMENT        |
| DSL-02 | PERMANENT VEGETATIVE COVER IMPROVEMENT          |
| DSP-02 | PERMANENT VEGETATIVE COVER ENHANCEMENT          |

If the district has any questions regarding this review, please contact me at the Department of Natural Resources, Soil and Water Conservation Program, P.O. Box 176, Jefferson City, MO 65102-0176 or by phone at (573) 522-3323. Thank you.

Sincerely,

SOIL AND WATER CONSERVATION PROGRAM



Patty Chapman  
District Assistance Section

PC:djs

c: Ms. Melinda Barch, District Conservationist, Natural Resources Conservation Service  
Ms. Karen Brinkman, Area Conservationist, Natural Resources Conservation Service



REGULAR OPEN MEETING GASCONADE COUNTY SWCD

Posted March 2, 2016, 3:00 p.m.

**AGENDA**

USDA Service Center, 314 S Olive, Owensville, MO 65066

**Thursday, March 10, 2016, 6:30 p.m.**

- ☐ Open Meeting –Chairman
- ☐ Review Minutes - Secretary
  - February 2016
- ☐ February Financial Review
  - Treasurer's Report
  - Time Sheets

**Unfinished Business**

- ☐ Specialist Re-Testing for Craig Doerr – Board Approved 5-0, 02/08/16 via e-mail
  - Results
- ☐ Annual Meeting – Update
  - ☐ State and National awards presentations
  - ☐ Silent Auction Donations
  - ☐ Program assignments
  - ☐ Reschedule Board Meeting to follow?
- ☐ Drill Repair – Board approved 4-0 via e-mail 03/01/16
- ☐ Parks & Soil and Water Tax Brochures – Board approved 5-0 via e-mail 02/09/16

**New Business**

- ☐ PLC Seth Barrioz – PLC Accomplishments in Gasconade County
- ☐ Cost-Share –
  - Fund Status
  - Gerloff Grazing Request
  - Operator Authorization Forms
    - Mary R. Bock > Ronda Calkins
    - Roy T Kinman/Lois Kinman > Ronda Calkins
  - Call for cover crop paperwork
    - Variance request for Aaron Bossaller
  - Time Extension Requests
    - Frank Huerner – Technical Requirement
    - Bill Rapp – DWC-1 (letter pending)
    - Richard Peth – N472
  - Approve Conservation Plans, Cost-share Contracts, Change Orders, and Payments

| Name   | Cons Plan | Cost-Share Practice | Description                | Application Number   |
|--|-----------|---------------------|----------------------------|----------------------|
| Donald A Klekamp <sup>1</sup>                  |           | DSP-3.5             | 61.5 acres legumes         | 062-16-0047 PYMT     |
| Larry W. Klekamp <sup>1</sup>                  |           | DSP-3.5             | 40.4 acres legumes         | 062-16-0046 PYMT     |
| WSB Farms LLC <sup>2</sup>                     |           | DSP-3.5             | 38.0 acres legumes         | 062-16-0049 PYMT     |
| WSB Farms LLC <sup>2</sup>                     |           | DSP-3.5             | 32.9 acres legumes         | 062-16-0050 PYMT     |
| Richard P/Pamela R Greunke ETAL <sup>2</sup>   |           | DSP-3.5             | 25.3 acres legumes         | 062-16-0042 PYMT     |
| Steve A Noles                                  | HEL       |                     |                            |                      |
| Timber Ridge LLC                               | HEL       |                     |                            |                      |
| David & Ellen Lottmann <sup>3</sup>            |           | DSL-2               | 51.8 ac Legume/Fertilizers | 062-16-0001 PYMT     |
| Glen C Hollander/Rhonda K Winters <sup>3</sup> |           | DSP-3.5             | 35.3 acres legumes         | 062-16-0044 PYMT     |
| Franklin J Huerner                             |           | DSP-3.5             | 65.10 acres legumes        | 062-16-0045 CO(1)    |
| Gary L/Virginia G Eckelkamp                    | C/S       | DSL-44              | 2055 ft terraces           | 062-16-0061 PRE      |
| Gary L/Virginia G Eckelkamp                    |           | DSL-5               | 1230 ft diversion          | 062-16-0062 PRE      |
| Michael/Sandra/David Bockting                  | C/S       | DWP-1               | 270 cu yds rip rap         | 062-16-0063 PRE FY17 |
| Gregory A/Cathryn L Weber                      | C/S       | DWC-1               | 7132 cu yds earthwork      | 062-16-0064 PRE      |

|                                |     |         |                     |                    |
|--------------------------------|-----|---------|---------------------|--------------------|
| Mary Bock Revocable Trust      | C/S | DSP-3.1 | 122.1 acres         | 062-16-0065 PRE    |
| Harry Scott Smith <sup>4</sup> |     | DSL-5   | 107 cy yd diversion | 062-16-0048 CANCEL |
| Harry Scott Smith <sup>4</sup> |     | DSL-44  | 5020 lin ft terrace | 062-16-0043 CANCEL |
| Harry Scott Smith              |     | DSL-5   | 107 cy yd diversion | 062-16-0067 CNT 2  |
| Harry Scott Smith              |     | DSL-44  | 5020 lin ft terrace | 062-16-0066 CNT 2  |

<sup>1</sup> Approved by Debra Nowack, 02/11/16

<sup>2</sup> Approved by Debra Nowack, 02/17/16

<sup>3</sup> Approved by Debra Nowack, 02/25/16

<sup>4</sup> Approved by Matthew Estes, 03/07/16

- ☐ NRCS & District Reports – Melinda Barch
- ☐ MOCA Request for Community Representative
- ☐ MASWCD Area Reps
- ☐ Medical Leave – Diana Mayfield
- ☐ Annual Plan of Action
  - ☐ none
- ☐ Additional New Business
  - None
- ☐ DNR Memorandums and Letters
  - Memorandum 2016-016, 2016 Area Meetings, St. Peters, March 28<sup>th</sup>
  - Memorandum 2016-017, Disaster Declaration FEMA 3374-EM
  - Letter 03/08/16, April 22, 2015, Performance Review
- ☐ Mail
  - None
- ☐ Calendar of Events –
  - March 8 – Judge posters
  - March 10 – FOSA Conference call
  - March 16, 22, 23 – Preschool Demonstrations (30 – 45 Minutes), 4 Total
  - March 17 & 18 - Craig Doerr helping with Soil Testing Sites
  - March 28 – Area Meeting, St. Peters, 9 a.m.
- ☐ Adjourn. Next meeting scheduled for **Tuesday, April 5, 2016, USDA Service Center, 6:30 p.m.**

Soil & Water Conservation District Boards may go into closed session at this meeting if such action is approved by a majority vote of the board members who constitute a quorum to discuss legal, confidential, or privileged matters under § 610.021(1), RSMo 2000; personnel actions under §610.021(3); personnel records or applications under §610.021(13), records under § 610.021(14), or audit issues under § 610.021(17), which are otherwise protected from disclosure by law.

- CNT – CONTRACT
- CO() - CHANGE ORDER(NUMBER)
- PRE – PRE-APPROVAL
- PYMT – PAYMENT